**SELECTBOARD BUDGET REGULAR MEETING**

MONDAY, OCTOBER 12, 2022

7:00 P.M.

Chris Letourneau Meeting Room In-Person and/or Teleconference/Virtual

**Approved:** Approved November 14, 2022

**Selectboard Present:** Doug Bergstrom (Board Chair), Gary Wright (Vice-Chair), Carolyn Branagan, Dawn Penney, Carl Rosenquist

**Selectboard Absent:** None

**Staff Present:** Cheryl Letourneau; Town Administrator, Amber Baker; Treasurer and Bonnie Nichols; Bookkeeper

**Public Present:** none

Budget discussion with A. Baker on making the budget easier for the public to read. How can the board help with this task.

The board inquired as to what line the Rec. Funds money was put into. At this time the Rec. Funds had not been placed in the rec. line. Amber will make the Rec. Budget line reflect the $18,000.00 that was budgeted.

Amber is going to check with NEMRC to see if we can create a budget in NEMRC and export it to excel without having to manually make changes.

Discussion on ARPA funds and when the deposits get transferred.

Amber informed the board there is 21 accounts she must balance each month. The board would like to reduce this to 1 or 2 accounts. Amber agrees this would be great change.

Motion to reduce number of checking accounts from 21 to 2 accounts and this will take place for January 1, 2023. Made by G. Wright, seconded by D. Penney. All in favor.

The town will switch a credit card for purchasing items instead of a debit card. This will happen in 2023 when PTC comes out with credit cards.

T. Cadieux will take over approving all utility bills for all town owned buildings.

5-year capital plan needs to be updated and the board will work on this.

Motion to adjourn at 9:30 by D. Penney seconded by C. Rosenquist. All in favor.