

Georgia Public Library  
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(802) 524-4643  
[www.georgiapubliclibraryvt.org](http://www.georgiapubliclibraryvt.org)  
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***Library Trustees***  
*Ben Ebert, Chair*  
*Deb Woodward, Vice Chair*  
*Sara Walker, Secretary*  
*Bob Giroux, Treasurer*  
*Margot Vanscoy, At Large*

**Georgia Public Library Trustee Meeting**  
**Wednesday, July 12, 2023 6:00 - 8:00 pm**  
**Location: Georgia Public Library**  
**Minutes – Unapproved**

Attendance: Ben Ebert, Deb Woodward, Sara Walker, Bob Giroux, Margot Vanscoy, Bridget Stone

1. Call to order: 6:00pm
2. Opportunity to add or remove items
3. Public Appearances: None scheduled
4. Secretary's Report: Attendance taken and minutes from previous meeting review and approval
  - a. Deb moves to accept last meeting's minutes as revised, Bob seconds, and all approve.
5. Treasurer's Report:
  - a. Budget Status
    - i. Bob is continuing to work with the incoming and outgoing town treasurers to set up library grants in the budget using FundZ to account for grant awards and grant expenditures.
6. Library Director's Report:
  - a. Items to not lose sight of going forward:
    - i. Start budget planning for FY2024
    - ii. Work on our 5 year plan
  - b. Facilities
    - i. No update on Philo Security System.
  - c. Personnel
    - i. Personnel policy – no updates
    - ii. Communication with the town continues to be difficult
    - iii. Library Pages – Bob and Bridget will craft a memo to the town treasurer(s) regarding the honorarium and workers comp eligibility.
    - iv. Pat Bohan, a Georgia resident with a background in PR and social media, had lots of positive feedback regarding the library's current marketing efforts. He also volunteered to meet with library staff to review social media strategy and opportunities for growth. Bridget noted that the library will add Instagram to our social media outreach in the fall.
  - d. Programming
    - i. Summer Reading Program is going splendidly. Smokey the cat has completed his route around the town once already (game board on the library wall to keep track of kid's reading goals).
    - ii. A young patron proposed and has organized a kids D&D group with support from Bridget.
    - iii. Upcoming: National Library of Medicine Grant. Will ramp up once Summer Reading Program ends.

7. Old (unfinished) Business:
  - a. Community room policy update
    - i. Discussion regarding library hours and updating the policy to align with current usage.
  - b. Unattended child(ren)/Vulnerable people policy update
    - i. Deb moves to accept changes as discussed and noted in last meeting's minutes, Margot seconds, and all approve
8. New Business: N/A
9. Executive Session, if necessary: A public body may only enter executive session upon a majority vote on a motion made in an open meeting that indicates the reason for going into executive session.<sup>1</sup>
10. Public Comment: N/A
11. Concerns for the Selectboard: (NONE or list concerns)
12. Confirm date of next meeting: Thursday August 17, 2023 at 6:00pm
13. Adjourn: Sara moves that we adjourn at 7:23

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<sup>1</sup> The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that "premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage" prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. <https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>