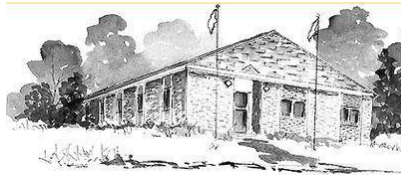


Georgia Public Library
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Library Trustees
Ben Ebert, Chair
Deb Woodward, Vice Chair
Sara Walker, Secretary
Bob Giroux, Treasurer
Margot Vanscoy, At Large

Georgia Public Library Trustee Meeting
Tuesday, December 5th, 2023 6:00 - 8:00 pm
Location: Georgia Public Library
Minutes – APPROVED

Attendance: Ben Ebert, Deb Woodward, Sara Walker, Margot Vanscoy; Attending via phone: Bridget Stone

1. Call to order: 6:08
2. Opportunity to add or remove items
3. Public Appearances: N/A
4. Secretary's Report: Attendance taken and minutes from previous meeting review and approval
 - a. Deb moves to approve October 26, 2023 minutes as written, Margot seconds, all approve.
 - b. Deb moves to approve November 20, 2023 minutes as written, Margot seconds, all approve.
 - c. Margot moves to approve November 14, 2023 minutes as amended, Sara seconds, all approve.
5. Treasurer's Report: Bob was unable to attend this evening. Ben gave the treasurer's report.
 - a. The library budget is on track for the remainder of this year.
 - b. There has been improvement on the recording of library grants in NEMRC. Bob will continue to work with the town treasurer to ensure grants are recorded appropriately.
 - c. The GPL Trustees are still expecting December journal entries for impact fees.
 - d. The email that was sent to Nick regarding the '5%' Budget was shared and discussed. As no one from the Select Board was in attendance, no further decisions could be reached.
 - e. A budget meeting was unexpectedly scheduled with the Select Board tomorrow (12/6) afternoon at 4:00. Bridget will attend via Zoom. Bob or Ben will make every effort to attend as well, given short notice.
6. Library Director's Report:
 - a. Annual Report – On track to be completed on time.
 - b. Process for finances in Bob's absence – Ben and Bridget will meet to go over Purchase Orders as needed.
7. Old Business:
 - a. The Trustees have yet to hear back from the Select Board regarding memo sent on 11/17/2023
8. New Business: N/A

9. Executive Session, if needed: A public body may only enter executive session upon a majority vote on a motion made in an open meeting that indicates the reason for going into executive session.¹
10. Public Comment:
11. Concerns for the Selectboard: (NONE or list concerns)
12. Confirm date of next meeting: Jan 23, 2023, 6-8pm, at the library
13. Adjourn: Deb moves to adjourn at 6:46

¹ The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that "premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage" prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. <https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>