

*Official Use Only:*

Application #: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date of Hearing: \_\_\_\_\_

**TOWN OF GEORGIA  
PLANNING COMMISSION**

**CONCEPT PLAN APPLICATION**

At the option of the applicant, a Concept Plan may be submitted prior to the submission of a Site Plan Review application in order to receive input and comment from the Planning Commission regarding conformance of the project with Town of Georgia Zoning and Subdivision Regulations, and such specific submission requirements that the Planning Commission may require or waive for submission of a complete application for Site Plan Review. Concept Plan review does not constitute Site Plan Review application or approval. The Planning Commission will make written recommendations based on its review of the Concept Plan for the submission of the Site Plan Review application.

**Submission requirements:** Eight 11" x 17" sets of concept plans, which may be unsurveyed but should be drawn neatly and accurately, and shall include scale, north arrow, legend, abutters, and title block. The concept plans shall show land use areas, proposed structures, roads, driveways, parking and loading spaces, pedestrian walkways, general landscaping plans, sign, and lighting as applicable. Applicant must also submit stamped, addressed envelopes for all abutting property owners, including those across a public or private right of way.

**Applicant(s):** Name & Address

**Property Owner(s):** Name & Address  
(If different from Applicant)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

**Property Owner's Authorization** (fill out only if applicant other than owner). The undersigned property owner hereby certifies that the information submitted in this application regarding the property is true, accurate, and complete and that the Applicant has full authority to request approval for this proposal.

\_\_\_\_\_

**Property Owner(s) Signature**

**Location of Property:** \_\_\_\_\_

**Parcel ID No.:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_

**Deed Reference: Volume** \_\_\_\_\_ **Page** \_\_\_\_\_

**Size of Parcel:** \_\_\_\_\_ **acres**

**Previous subdivision of parcel (if applicable)**

**Permittee name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Map #** \_\_\_\_\_

**Previous Site Plan Approval (if applicable)**

**Permittee name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Map #** \_\_\_\_\_

**Description of proposed project:**

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**Existing and/or proposed means of access to site:**

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**Location of parking and proposed number of spaces:**

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**Existing and/or proposed easements and rights-of-way:**

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**Location of proposed/existing wastewater disposal and water supply:**

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**Proposed drainage/storm water runoff plans (if required):**

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**Proposed lighting:**

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**Proposed landscaping and/or screening:**

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**Size and total square footage of proposed/existing buildings:**

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**State permits required and/or obtained for this project:**

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The undersigned applicant hereby certifies that the information submitted in this application is true, accurate and complete and that the applicant has full authority to request approval for the foregoing proposal.

\_\_\_\_\_ Date: \_\_\_\_\_  
Applicant(s)