

Georgia Selectboard Meeting
Monday, November 23, 2015
7:00 p.m.

Approved: Unapproved

Present: Selectboard: Chris Letourneau; Matt Crawford; Tara Wright; Mike McCarthy, Town Administrator; Amber Baker, Treasurer

Absent: Ric Nye and Paul Jansen

Public Present: Bill Hinman, Assessor; Abbey Ledoux, Milton Independent.

Chris Letourneau, Chair, opened the meeting at 7:08 p.m.

Mike McCarthy added the following to the Agenda:

- a). State of Vermont Standard Grant Agreement for Town Highway Structures Program. A signature is needed. This is a \$175,000 Grant with a 10% match. This is the acceptance form that the Chairman needs to sign.
- b). Letter from County of Franklin regarding the Franklin County Budget for fiscal year 2016-2017.
- c). Kinney Insurance has withdrawn from consideration for the Insurance Coverage Bid. They seemed to be having broad based problems with underwriters. They withdrew.

Public Appearance:

Bill Hinman, Assessor. Bill is here to discuss the 2015 Errors & Omissions (E&O's). Each year after we file the Grand List and the Town Clerk accepts it, the Grand List is now owned by the Town Clerk. Only changes that can be made to that Grand List is by approval by the Selectboard. There are only three this year; last year there were no E&O's. Bill went over the E&O's.

Motion made to approve the 2015 Errors & Omissions as presented, made by Matt, second by Tara. No further discussion. All in favor.

Bill then gave the Selectboard an update on a few things he is working on. First the water quality of the lake. Bill has been continually monitoring the lake all summer at The Pines and The Cedars. As part of the drive, he would also drive down Ferrand Road as well to gauge as to what we were looking at. Bill is still deciding what he is going to do about it, if anything. There will be a letter going out to the property owners to let them know where we are in the process, and if they have more information, to please forward that the Assessor's Office.

The only hiccup that we are running into right now is Current Use. Current Use had what's called an Opt-Out this year. The Legislature changed the rules for penalties. People were parking land in current for a long period of time and then subdividing it and selling off significant portions of land. This Opt-Out has caused significant delays in processing these applications. We could be getting updates from Current Use into February 2016.

The Selectboard thanked Bill for coming in and speaking to them.

Review of Minutes:

Minutes of the November 9, 2015, regular meeting were reviewed and discussed. Motion made to approve the 11/9/15 regular meeting, as presented, made by Matt, second by Tara. No further discussion. All in favor.

Review of Warrants:

Motion to approve Check Warrant Report PR #45 for period end 11/12/15; Check Warrant Report PR #46 for period end 11/19/15; Check Warrant Report AP #92 for 2015 Paving to S.D. Ireland; Check Warrant AP #93 for a transfer to Citizens Bank; and Check Warrant Report AP #94 for a payroll transfer to Citizens Bank, made by Matt, second by Tara. No further discussion. All in favor.

Motion to approve Check Warrant Report AP #95 for the general fund, made by Matt, second by Tara. No further discussion. All in favor.

Selectboard Concerns:

None

Unfinished Business Report:

a). Hiring process for Planning Coordinator. After the last meeting, Mike put the advertisement in VLCT website and it will come out in the newsletter. Within two days of putting it on the website, we had an applicant that is a viable candidate, now we have two. We are searching for the third. Mike has done some research where to place the ad and everywhere is really expensive. Mike is reaching out to other administrators looking for someone to get a third candidate to interview. Mike currently believes he has two viable candidates and we will keep searching.

b). Workers Compensation coverage options. No new information. There is a lot of chatter, but nothing definitive.

New Business:

a). McCracken – Bovat Road, Roadway Agreement.

Motion made to approve the Roadway Agreement for Bovat Road, with the Chair signing on behalf of the Selectboard, made by Matt, second by Tara. No further discussion. All in favor.

Administrator's Correspondences and Tasks:

a). Access to request annual drivers' license checks on Town employees. There is a \$75 a year fee and then a per use for a minimal charge. Mike has it set up that he himself is the primary, and Krissy is the secondary to do driver license checks on our employees, once a year.

Motion made to approve of the request to authorize the Town Administrator to undertake a back ground check for annual driver's license validity check for anyone operating town equipment or vehicles, made by Matt. Second by Tara. No further discussion. All in favor.

b). Parking lot off of VT Rte. 104A – Update. Mike and Kent went to the site with an Agency of Transportation representative who is now in place. Mike got an email from him today that he is general consensus the project is a good idea. He is going to have the Engineers put their final touches on what they want and send it to us to forward to our Engineer to keep this project moving forward. This is continued proof that this Office and the Selectboard are in full support of this parking lot.

Treasurer's Correspondence:

None

General Correspondence:

- a). Clarks Truck Center – Credit back from repair on EGR valve.
- b). Letter of Intent – Charlebois.
- c). Town of Georgia Conservation Commission – Minutes of 11/19/15.
- d). Vermont League of Cities and Towns – 2016-2017 dues notice.
- e). 2016 Allocation request – Franklin County Home Health.
- f). Town of Georgia Library Trustees – Minutes of 10/19/15, Minutes of 10/28/15 special meeting, Minutes of 11/9/15, Agenda for 12/14/15.
- g). Vermont State Police - October 2015 Activity Report.
- h). Georgia Fire Department – Regular Business Meeting minutes of October 1, 2015 and Regular Business Meeting minutes of November 5, 2015.

State of Vermont Correspondence:

None

Brochures, Newsletters, Workshops, and Advertisements:

None

Items for Signature:

- a). McCracken – Bovat Road, Roadway Agreement. Motion made under new business.
- b). Motion made to approve the Town Highway Structures Grant and for the Selectboard Chair to sign on behalf of the Selectboard, made by Matt, second by Tara. No further discussion. All in favor.

Legal Correspondence:

None

Confidential / Executive Session Items:

- a). Contracts, Personnel, Legal.

Motion to go into Executive Session at 7:35 p.m., with Fire Chief, Keith Baker, is requested at this time to discuss Contracts, labor relations agreements with employees, Arbitration or mediation, grievances, other than tax, pending or probable litigation, or confidential attorney-client communications made for the purpose of providing professional legal services to the Town of Georgia involving the Town, specifically finding that

premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage, made by Tara, second by Matt. No further discussion. All in favor.

Motion to come out of Executive Session made at 9:20 p.m. by Matt, second by Tara. No further discussion. All in favor.

Motion made to accept the resignations of Scott Richards and Russell Hardy from their Officer positions in the Georgia Fire Department, made by Matt, second by Tara. No further discussion. All in favor.

Motion to adjourn at 9:26 p.m. made by Matt, second by Tara. No further discussion. All in favor.

Respectfully Submitted by Krissy Jenkins

Monday, December 14, 2015, next regular meeting @ 7:00 p.m.