

**Georgia Selectboard Meeting**  
**Monday, December 14, 2015**  
**7:00 p.m.**

**Approved:** December 28, 2105

**Present:** Selectboard: Chris Letourneau; Matt Crawford; Tara Wright; Ric Nye; Paul Jansen; Mike McCarthy, Town Administrator; Amber Baker, Treasurer

**Absent:** None

**Public Present:** Abbey Ledoux, Milton Independent; Cindy Deyak; Laurie Broe

Chris Letourneau, Chair, opened the meeting at 7:00 p.m.

Mike McCarthy added the following to the Agenda:

a). Check Warrant Report AP #99.

Motion to go into Executive Session at 7:00 p.m., with Laurie Broe and then Cindy Deyak, is requested at this time to discuss Contracts, labor relations agreements with employees, Arbitration or mediation, grievances, other than tax, pending or probable litigation, or confidential attorney-client communications made for the purpose of providing professional legal services to the Town of Georgia involving the Town, specifically finding that premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage, made by Tara, second by Matt. No further discussion. All in favor.

Tara joined the meeting at 7:05 p.m.

Motion to come out of Executive Session made at 7:45 p.m. and continue at the end of the meeting, by Paul, second by Ric. No further discussion. All in favor.

**Review of Minutes:**

Minutes of the November 23, 2015, regular meeting were reviewed and discussed. Motion made to approve the 11/23/15 regular meeting, as presented, made by Tara, second by Matt. No further discussion. Ric and Paul abstained, all others in favor.

**Review of Warrants:**

Motion to approve Check Warrant Report PR #47 for period end 11/25/15; Check Warrant Report PR #48 for period end 12/03/15; Check Warrant Report PR #49 for period end 12/10/15; Check Warrant Report AP #96 for transfers to VMERS DB, Citizens Bank and VT Dept. of Taxes; Check Warrant AP #97 for a transfer to Citizens Bank; Check Warrant Report AP #98 for a payroll transfer to Citizens Bank; and Check Warrant Report AP #100 for a payment to Joe McGregor, made by Matt, second by Ric. No further discussion. All in favor.

Motion to approve Check Warrant Report AP #99 for the general fund, made by Paul, second by Matt. No further discussion. All in favor.

### **Selectboard Concerns:**

None

### **Unfinished Business Report:**

- a). Hiring process for Planning Coordinator. Mike states that he now has three viable candidates and that he is moving forward with the process. Further discussion in Executive Session.
- b). Workers Compensation coverage options. There is still a lot of information that is up in the air. Further discussion in Executive Session.
- c). Annual Driver's license checks – Town employees. We are valid, we have a website and password. After the first of the year, Mike will start a check and keep the information on file. Krissy also has a login and password in case Mike is not available.

### **New Business:**

None

### **Administrator's Correspondences and Tasks:**

None

### **Treasurer's Correspondence:**

- a). General Ledger Checking Account Balance Worksheet through November 30, 2015.
- b). Budget Meeting. When would the Selectboard like to start the budget process? It is the general consensus of the Selectboard to hold their first budget meeting on January 4, 2015.

### **General Correspondence:**

- a). Franklin County Industrial Development Corporation – funding request 2016. Informational only at this time, in 2016 budget file.
- b). Franklin County Animal Rescue – contract. Informational only at this time, in 2016 budget file.
- c). Vermont State Police – November 2015 activity report. Mike would also like to thank Lt. Flanagan for his work that he has done as he is transferring to Williston.
- d). Town of Georgia Conservation Commission – Meeting minutes from October 19, 2015 meeting and November 19, 2015 meeting.
- e). Northwest Vermont Solid Waste Management District – Minutes from October 7, 2015 meeting and warning for December 2, 2015 hearing and meeting.

f). Vermont Association of Chiefs of Police – legislative meeting notice for January 12, 2016. This meeting addresses the municipal law enforcement aspect of what is being looked at for the year if anyone is interested in attending.

g). Letter from Franklin County Assistant Judges. Paul asks how they get their numbers because it looks like Georgia went up when Enosburg dropped. Paul was curious as to how they get their numbers. Is it based on population? What is the formula? Mike will ask these questions bring back this information to the next Selectboard meeting.

h). Georgia Fire Department – Meeting minutes from November 5, 2015 meeting and meeting minutes from December 3, 2015.

i). Chevaliers Drilling – nitrate and coliform testing. There is so much more state required testing and requirements for that our costs for this will end up going up. They require a certified person to do the testing and then they changed the testing from annually to quarterly. We really need to take a look a this for the 2016 budget.

j). Voices Against Violence – funding request 2016. Informational only at this time, in 2016 file.

**State of Vermont Correspondence:**

a). Notices of required Nitrate and Coliform testing requirements.

**Brochures, Newsletters, Workshops, and Advertisements:**

None

**Items for Signature:**

None

**Legal Correspondence:**

None

**Confidential / Executive Session Items:**

a). Contracts, Personnel, Legal.

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The following motions were made out of Executive Session:

Motion to come out of Executive Session made at 9:15 p.m. by Ric, second by Matt. No further discussion. All in favor.

Motion made to select VLCT/PACIF Insurance for 2016, made by Paul, second by Matt. to select VLCT PACIF insurance for 2016. All in favor.

Motion made to authorize the Chairman to sign the Letter of Agreement with the Town Administrator regarding compensation and leave for 2016, made by Matt, second by Paul. No further discussion. All in favor.

Motion made to approve of the 2016 Holding Agreement with the Franklin County Animal Rescue, with written notice on the Agreement that any amount charged for cats will be deducted from the Town's annual allotment to animal rescue, and to authorize the Town Administrator to sign on behalf of the Selectboard, made by Paul, seconded by Matt. No further discussion. All in favor.

Motion made for the following employee pay increases for 2016: 3 % Cindy Deyak, 5% Laurie Broe, 3% Amber Baker. 3.2% Krissy Jenkins. 2% Sharon Bessette. \$1.50 hr Wesley Combs and Todd Cadieux. \$2 hr. John Rowell and Rob Quesnel., made by Ric, second by Matt. No further discussion. All in favor.

Motion made to allow employees to choose an HSA or HRA as their policy allows and the Town will fund \$1,000 toward it for 2016, made by Paul, second by Matt. No further discussion. All in favor.

Motion to adjourn at 9:35 p.m. made by Matt, second by Tara. No further discussion. All in favor.

Respectfully Submitted by Krissy Jenkins

Monday, December 28, 2015, next regular meeting @ 7:00 p.m.