

Georgia Public Library
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Library Trustees
Margo Coy, Chair
Narda Carlson, Vice Chair
Dan Walter, Treasurer
Mary O'Neil, Secretary
Becky White, Member at Large

Georgia Public Library
Library Trustee Meeting
April 18, 2016
Minutes

Board members present:

Margo Coy, Chair; Narda Carlson, Vice Chair; Mary O'Neil, Secretary; Dan Walter, Treasurer, Becky White, Member-at-Large.

Other attendees:

Sue Webster, Librarian; Aurina Hartz and Jon Bowser, Greater Burlington YMCA.

Becky White (BW) moved to accept minutes of March 21, 2016 meeting. Narda Carlson (NC) 2nd. Vote 4-0.

Presentation by Aurina Hartz of GBYMCA. Needs to identify location for summer Y camp; Considered Georgia Beach, could offer space but no Fridays, not when Camp Rainbow there. Need a home for consistency. Already 20 children registered, even before location identified.

Margo Coy (MC) – Day camp, 20-40 children per day?

Sue Webster (SW) – We have a 35 person limit for this room.

AH – We are used to being in shared spaces.

MC – How many weeks?

AH – June 22-August 19. 9 weeks. 7:30-6:00; could shorten it.

MC – Same kids for 9 weeks?

AH – This is their daycare.

MC – What does their day look like?

Jon Bowser (JB) – Busy. Inside, outside, activities.

NC – Look around this room. What do you need?

JB – We would bring our own frig.

BW – Adult/children ratio?

JB – we aim for 13-1.

AH – The Y strives for 10-1.

BW- Where else have you looked?

AH – Others said no. Collins Perley would charge us \$1,000/week.

SW – Town couldn't let us let out the room without rent.

AH – We could offer a donation. We have no budget for rent.

BW – Have you contracted the Jimmy Center?

JB – They are unsure.

SW – We don't open until 3:00 PM 2 days a week. With no staff here, I just don't know.

Mary O'Neil (MO) - You can secure a space without outdoor play space?

AH – We have no other home. We have 3 people looking for a space for us. Steve Emery from the Georgia Elementary School is looking as well. We are looking in Milton, St. Albans as well.

NC – Would be interested in state inspection results.

Dan Walter (DW) – We are not ADA compliant.

AH – We need a bathroom, running water. We were considering Georgia Beach. We would contribute to paper, supplies. Kids would have access to books here, a plus.

MC – What is your drop dead date?

AH – June 22nd.

NC – Private groups use this room.

DW – Decision not ours. Need to consult with Selectboard.

MC – We will be in touch with you.

Trustee discussion:

BW – I move we decline the request of the YMCA to utilize the community room for summer day camp.

DW – 2nd.

Vote 5-0.

SW – Discussion of lead abatement, qualified personnel.

MO – Discussed requirements.

SW – 3 weeks without janitor.

MC – So you are just covering the basics – trash emptied.

SW – Doing that ourselves. Town Administrator not willing to supply janitorial services. Our budget included 52 weeks of custodial services.

MO – That answer is completely unsatisfactory.

SW – My meeting with Town Administrator included Krissy Jenkins, Rick Nye. I was surprised.

Trustee discussion of difficulties with Town Administrator.

MC – Suggest letter to Selectboard members to request placement as an agenda item. Outline SW's meeting in March, results, meeting in April, and results.

DW – notes that most recent Selectboard meeting minutes are not published on-line.

MC – note in letter that we would like to meet with them. Concerns include personal safety of staff, plumbing issues, custodial coverage.

MC – notes that there is no light bulb in outdoor security fixture. Light outside the entrance door is out as well. We find that we are not getting acceptable response for maintenance and safety issues.

BW – Note that we need to get bathroom work completed prior to June 20th as summer programming will commence.

MC – directs secretary to draft letter to selectboard to include the following items:

Bathrooms

Lighting

Overflow toilet issue; we need a list of at least 5 names that could be called in the event of a plumbing emergency.

Plumbing emergencies, building maintenance and problems requiring immediate response.

NC – Does ALA have a disaster recovery template?

SW – will check.

Treasurer's Report

DW provides reports from Bookkeeper Sharon, and Amber. Will mail amended copy to MO, as the summary is missing from our copies.

Operations expenditure -4%. Overall -6%. We are in the black.

A few outstanding items – salaries, adjusted. Number sent today.

Discussion of budget. Holiday under budgeted?

SW – There is one issue that one check from the state went directly to the Town.

DW – We need to make sure it get transferred to the Library.

DW – We are spot-on for utilities. That is reassuring.

NC – Motion to accept Treasurer's Report.

BW – 2nd.

Vote 4-0. DW recused.

Friends of Library not present.

Discussion of proposed Art Camp, single week. 36 children, 18 in each session. They have done it 30 years. No one makes a profit.

DW – Insurance?

SW - Iffy.

MO- Anyone who is experienced in hosting these type of activities would understand that they need to come with credentials, proof of insurance.

DW – Motion to deny the request to host the Art camp request June 20-24.

BW – 2nd.

Vote 5-0.

GPL Birthday celebration

Lara has ideas.

MC – wants volunteer to work with Lara.

Discussion of 50/50 raffle.

NC – Fundraising may have requirements that would return money to town.

DW – Friends of GPL would be the logical choice; really only exist on paper.

MC – They began paperwork to be incorporated as 501 (3) c; Sue corrects, they never completed incorporation.

MC - Need to check specifics of law. Check with Town attorney, or library representatives.

MC – Sue would like this to happen at the end of summer, early fall.

MC – Who is Christine? She was energetic; involved with Friends.

NC – Check the list of friends.

MO – Possibly align with Georgia Fest?

DW – Set up subcommittee.

NC – 2nd. Vote 5-0.

Old Business

Action steps

Handicap Access? MO provides update about potential funding source, partnership with other community representatives. Have checked with Norwich University, school of architecture and engineering; has contact with UVM. Timing is off; semester is almost over. Will continue to pursue.

DW - Website appears ready to go live.

DW makes motion to have website go live; MO 2nd, Vote 5-0.

BW – outlines work toward new bathroom flooring.

SW – Was going to follow up with Lake Monsters. There has been no response.

SW - Technical issue with boiler has been repaired.

DW – Need to inform Krissy that library use policy on web is outdated.

MC – Will check with UVM on donated computers.

New Business

Request from Flore Hurteau to put Jimmy Fund sign on GPL sign.

SW – Concern with setting precedent.

MO – Seems redundant; already on school signboard.

NC – Motion to deny request.

BW – 2nd.
Vote 4-0-1 (DW)

Next meeting May 16, 2016.

SW –tries to meet with Mike on Wednesdays.
MC – Can go with her April 27, 2016.

MO -Motion to Adjourn
NC – 2nd.
Vote 5-0.