

**Georgia Selectboard Meeting  
Re-Organizational Meeting  
Monday, March 7, 2016  
6:00 p.m.**

**Approved:** March 14, 2016

**Present:** Selectboard: Chris Letourneau; Matt Crawford; Paul Jansen; Ric Nye; Tara Wright; Mike McCarthy, Town Administrator; Amber Baker, Treasurer

**Absent:** None

**Public Present:** Keith Baker, Jordan Valyou, Brittany Bull, Heather Grimm, and Andrew Dunsmore

The Town Administrator opened the meeting at 6:00 p.m.

Motion to go into Executive Session at 6:00 p.m., with the Town Attorney and Keith Baker, is requested at this time to discuss Contracts, labor relations agreements with employees, Arbitration or mediation, grievances, other than tax, pending or probable litigation, or confidential attorney-client communications made for the purpose of providing professional legal services to the Town of Georgia involving the Town, specifically finding that premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage, made by Tara, second by Matt. No further discussion. All in favor.

Motion to come out of Executive Session made at 7:22 p.m. by Matt, second by Paul. No further discussion. All in favor.

No action out of Executive Session.

The Town Administrator called the re-organization meeting to order at 7:25 p.m.

1. The Town Administrator asked for nominations for Chair of the Selectboard.

Motion made to nominate Chris Letourneau as the Chair of the Selectboard, made by Paul, second by Ric. No further discussion. All in favor.

Chris Letourneau, Chair, took over the meeting.

2. Chair requests nominations for Vice Chair.

Motion made to nominate Matt Crawford as Vice-Chair, made by Paul, second by Ric. No further discussion. All in favor.

3. Need to nominate Selectboard Clerk for a one year term. Krissy Jenkins is the current Selectboard Clerk.

Motion made to nominate Krissy Jenkins as Selectboard Clerk, for a one year term, made by Ric, second by Matt. No further discussion. All in favor.

Chris asks for a motion to amend the agenda to hear public appearances as there are members of the public here.

Motion made to go out of order on the re-organization meeting and entertain the public appearances, made by Matt, second by Paul. No further discussion. All in favor.

No comments were made by the public.

The Selectboard resumed the re-organizational meeting.

4. Need to nominate Road Commissioner for a one year term. Ric Nye is the current Road Commissioner.

Motion made to nominate Ric Nye as Road Commissioner, for a one year term, made by Matt, second by Tara. No further discussion. All in favor.

5. Need to make a motion to re-appoint one person to a 3-year term on the Zoning Board of Adjustment. Re-appoint Krissy Jenkins to a term ending 2019. There is still a vacancy on this Zoning Board of Adjustment if anyone is interested in serving on this Board, please contact the Town Office.

Motion made to nominate Krissy Jenkins to the Zoning Board of Adjustment, for a three year term, made by Ric, second by Matt. No further discussion. All in favor.

6. Need to make a motion to appoint a person as Tree Warden for a one year term. Ric Nye is the current Tree Warden.

Motion made to nominate Ric Nye as Tree Warden, for a one year term, made by Tara, second by Matt. No further discussion. All in favor.

7. Need to make a motion to appoint two people as representatives on the Georgia Industrial Development Corporation Board for one year terms. Current representatives are Tara Wright and Paul Jansen.

Motion made to nominate Tara Wright and Paul Jansen as Selectboard Representative to the Georgia Industrial Development Corporation, for one year terms, made by Matt, second by Ric. No further discussion. All in favor.

8. Need to make a motion to appoint people to the Recreation Committee for one year terms. Current committee members are Gail Wolff and Stacey Davis. Re-appoint Gail Wolff and Stacey Davis, for a one year term based on their expressed interest. There are currently three (3) vacancies on this committee and anyone who wishes to be involved should contact the Town Office.

Motion made to nominate Gail Wolff and Stacey Davis to the Recreation Committee, for one year terms, made by Matt, second by Ric. No further discussion. All in favor.

9. Need to make a motion to appoint the following Selectboard member as Town Service Officer for a one-year term. Chris Letourneau is the current Town Service Officer.

Motion made to nominate Chris Letourneau as Town Service Officer, for a one year term, made by Paul, second by Matt. No further discussion. All in favor.

10. Need a motion to appoint the following people as Animal Control Officer and Assistant Animal Control Officer for a one year term. Motion to appoint David McWilliams as the Animal Control Officer and Carrie Lewis as the Assistant Animal Control Officer.

Motion made to appoint David McWilliams as Animal Control Officer and Carrie Lewis as Asst. Animal Control Officer, for one year terms, made by Tara, second by Ric. No further discussion. All in favor.

11. Need to appoint two people as Georgia Representatives to the Northwest Regional Planning Commission for one year terms. Current representatives are Kirk Waite and George Bilodeau.

Motion made to appoint Kirk Waite and Georgia Bilodeau as Georgia Representatives to Northwest Regional Planning Commission, for one year terms, made by Matt, second by Tara. No further discussion. All in favor.

12. Need to make a motion to appoint a representative to the Northwest Regional Planning Commission Transportation Advisory Committee. Current Committee member is George Bilodeau.

Motion made to appoint George Bilodeau as Georgia Representative to the Northwest Regional Planning Commission Transportation Advisory Committee, for a one year term, made by Paul, second by Tara. No further discussion. All in favor.

13. Need to make a motion to appoint the Fire Warden and Deputy Fire Warden for one year terms. Current Fire Warden is Steve Lapierre; Deputy Fire Warden is Jay Paquette.

Motion made to appoint Steve Lapierre as Fire Warden, and Jay Paquette as Deputy Fire Warden, for one year terms, made by Ric, second by Matt. No further discussion. All in favor.

14. Need to make a motion to appoint two people to a four year term on the Conservation Commission. Re-appoint Ken Minck and Rob Meader, each for a four year term.

Motion made to appoint Ken Minck and Rob Meader to the Conservation Commission, for four year terms, made by Tara, second by Matt. No further discussion. All in favor.

15. Need to make a motion to appoint a representative to Northwest Solid Waste District. Current representative is Paul Lambert.

Motion made to appoint Paul Lambert as the Georgia Representative to the Northwest Solid Waste District, made by Paul, second by Ric. No further discussion. All in favor.

16. Need to make a motion to accept the recommendation of the Planning Commission and appoint Cindy Deyak for another 3-year term as Zoning Administrative Officer.

Motion made to appoint Cindy Deyak as Zoning Administrative Officer, for a three year term, made by Ric, second by Paul. No further discussion. All in favor.

17. Need to make a motion to appoint **Stitzel, Page and Fletcher** as the Town's Primary Legal Counsel; and Kimball & Storrow as Town's Secondary Legal Counsel, for a one year term.

Motion made to appoint Stitzel, Page & Fletcher as the Town's Primary Legal Counsel; and Kimball & Storrow as Town's Secondary Legal Counsel, for a one year term, made by Paul, second by Matt. No further discussion. All in favor.

18. Need to make a motion to set the Milton Independent as the official paper for the Town. "The St. Albans Messenger" to be used in an emergency basis only.

Motion made to set the Milton Independent as the office paper for the Town of Georgia, with the St. Albans Messenger to be used in an emergency basis only, made by Matt, second by Ric. No further discussion. All in favor.

19. Need to make a motion to charge for town equipment at the State Agency of Transportation rate, unless it is a FEMA project. If it is a FEMA project, FEMA rates will be charged.

Motion made to charge for town equipment at the State Agency of Transportation rate, unless it is a FEMA project, if it is a FEMA project, then FEMA rates will be charged, made by Paul, second by Ric. No further discussion. All in favor.

20. Need to make a motion to set the Animal Control Fines based on the current fine schedule.

Motion made to set the Animal Control Fines based on the current fine schedule, made by Paul, second by Matt. No further discussion. All in favor.

21. Per 24 V.S.A. §871, we need to make a motion to reaffirm the current Selectboard policies, rules of procedure and the meeting schedule of 2<sup>nd</sup> and 4<sup>th</sup> Mondays every month utilizing the Agenda now in place.

Motion made to reaffirm the current Selectboard policies, rules of procedure and the meeting schedule of 2<sup>nd</sup> and 4<sup>th</sup> Mondays every month, utilizing the Agenda now in place, made by Paul, second by Matt. No further discussion. All in favor.

22. As the Office of Lister, and Board of Lister's, have been eliminated by positive vote at Town Meeting, State Statute allows the Selectboard to appoint a professionally qualified Assessor, who shall have the same powers and discharge the same duties, under the provisions of Title 32. That Assessor does not need to be a resident of the Town. The appointment is for one year until the next annual meeting.

Motion made to re-appoint Bill Hinman as the Town's Assessor, for a one year term, made by Paul, second by Ric. No further discussion. All in favor.

23. Need to make a motion to set forth the following wage for Planning Commission, Zoning Board, BCA and Lister Board members to read:

Motion made to set forth the following wages for Planning Commission, Zoning Board, Board of Civil Authority, compensation shall be set at \$20.00 per meeting attended as per policy that "Board Members will not be paid for meetings where they are representing themselves or another party", made by Paul, second by Matt. No further discussion. All in favor.

24. Need to make a motion to set the wages for Moderator and Parliamentarian at minimum wage rate.

Motion made to set the wages for Moderator and Parliamentarian at minimum wage rate, made by Matt, second by Tara. No further discussion. All in favor.

The Chair opened the regular meeting at 7:40 p.m. and asks for any additions, deletions or comments to the agenda.

Mike McCarthy added the following to the agenda:

1. Letter from the Assessor regarding The Pines and The Cedars. Informational at this time.

### **Review of Minutes:**

Minutes of the February 22, 2016, regular meeting were reviewed and discussed. Motion made to approve the 2/22/16 regular meeting, as presented, made by Paul, second by Matt. No further discussion. All in favor.

### **Review of Warrants:**

Motion to approve Check Warrant Report PR #8 for period end 02/25/16; Check Warrant Report PR #9 for period end 3/3/16; Check Warrant AP #13 for transfer to VMERS DB, Citizens Bank and VT Dept. of Taxes; and Check Warrant Report AP #15 for a transfer to Citizens Bank, made by Tara, second by Matt, with full disclosure that the Selectboard members are listed on PR# 9. No further discussion. All in favor.

Motion to approve Check Warrant Report AP #16, for the general fund, made by Matt, second by Tara. No further discussion. All in favor.

### **Selectboard Concerns:**

1. Matt Crawford received a email from Bethany Langevin regarding moving Town Meeting Day to a Saturday. The Selectboard had a general discussion regarding the change. They asked Mike to do some research on this for further discussion.

Bethany also requested some speed patrol on Stone Bridge Rd. Mike will ask the Sheriff to put in some special patrols on that road. The Selectboard also had a general discussion regarding adding more police presence. They will discuss this further later on in the year.

### **Unfinished Business Report:**

None

### **New Business:**

None

### **Action Items:**

1. Franklin County Sheriff's Office Service Contract beginning May 1, 2016.

Motion made to approve the Franklin County Sheriff's Office Service Contract, made by Matt, second by Paul. No further discussion. All in favor.

2. Vermont Dept. of Public Safety – Traffic Enforcement Services Contract for May 1, 2016 to April 30, 2017.

Motion made to approve of the Traffic Enforcement Services Contract for VSP, with the Town Administrator signing on behalf of the Selectboard, made by Paul, second by Matt. No further discussion. All in favor.

3. Citizens concern – Ballard Road. This section of the road is due to be paved in the 2016 season. Mike will contact the citizen and let them know of the plan.

### **Administrator's Correspondences and Tasks:**

None

### **Treasurer's Correspondence:**

1. 2016 Legal Expenses to 1/31/2016.

**General Correspondence:**

1. 2016 Town Officers Education Conference.
2. Clean Water Advisory Committee Report from Kent Henerson.
3. Vermont State Police – Monthly Activity Report February 2016.
4. Oil by Rail Information.
5. U.S. Coast Guard – Notice of Private Aid to Navigation Requirements.
6. Northwest Regional Planning TAC Committee Meeting notice for March 10, 2016.

**State of Vermont Correspondence:**

1. Vermont Clean Water Act and Municipal Transportation information.

**Brochures, Newsletters, Workshops, and Advertisements:**

None

**Items for Signature:**

1. Franklin County Sheriff Office Service Contract 2016-2017.
2. Vermont Department of Public Safety Contract – May 1, 2016 to April 30, 2017.

**Legal Correspondence:**

None

**Confidential / Executive Session Items:**

1. Legal.

Motion to go into Executive Session at 8:20 p.m., is requested at this time to discuss Contracts, labor relations agreements with employees, Arbitration or mediation, grievances, other than tax, pending or probable litigation, or confidential attorney-client communications made for the purpose of providing professional legal services to the Town of Georgia involving the Town, specifically finding that premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage, made by Tara, second by Ric. No further discussion. All in favor.

Motion to come out of Executive Session made at 8:38 p.m. by Matt, second by Paul. No further discussion. All in favor.

No action out of Executive Session.

Motion to adjourn at 8:40 p.m. made by Paul, second by Matt. No further discussion. All in favor.

Respectfully Submitted by Krissy Jenkins. Monday, March 14, 2016, regular meeting at 7:00 p.m.