

Georgia Selectboard Meeting
Monday, May 23, 2016
6:00 p.m.

Approved: June 13, 2016

Present: Selectboard: Chris Letourneau; Matt Crawford; Paul Jansen; Ric Nye; Tara Wright; Mike McCarthy, Town Administrator

Absent: None

Public Present: Abby Ledoux, Milton Independent; Margo Coy, Narda Carlson and Becky White, Library Trustees; Kerry Burke, Beach Supervisor.

Matt Crawford, Vice-Chair, opened the meeting at 6:00 p.m.

Motion to go into Deliberative Session at 6:05 p.m., is requested at this time to discuss Contracts, labor relations agreements with employees, Arbitration or mediation, grievances, other than tax, pending or probable litigation, or confidential attorney-client communications made for the purpose of providing professional legal services to the Town of Georgia involving the Town, specifically finding that premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage, made by Paul, second by Tara. No further discussion. All in favor.

Motion to come out of Deliberative Session made at 6:55 p.m. by Tara, second by Paul. No further discussion. All in favor.

Motion made out of Deliberative Session to recuse Chris Letourneau from the Deliberative Session on the personnel matter of the Fire Department, made by Paul, second by Tara. No further discussion. All in favor.

Motion made to continue the Deliberative Session until Tuesday, May 24, 2016 at 6:30 p.m., made by Paul, second by Tara. No further discussion. All in favor.

Chris Letourneau, Chair, opened the regular meeting at 7:00 p.m.

Mike McCarthy added the following to the agenda:

1. There are two items to be added to Executive Session, one under contracts and one under personnel. Also a public records request under legal.
2. A Letter of Support for the Selectboard review and action. This is to support the Vermont Agency of Transportation regarding technology improvements along Interstate 89 corridor. This will allow for more technology they are going to put up to monitor the weather and traffic patterns, etc.
3. Looking for approval of the emergency repair to the well system that failed dramatically and needed emergency repair.
4. Review of a purchase request from the Fire Department to purchase 2 AED's.

Public Appearance:

Margo Coy, Chair, Narda Carlson and Becky White; Georgia Library Board of Trustees. Margo spoke on behalf of the board. They are a lot of issues that have been hanging for the Board for many months, if not years. We are looking for when the issues are going to be solved.

First one is the bathroom. Margo believes this has been in the budget since 2014, it's now 2016 and we still have no time table as to if and when the bathrooms will get fixed. Mr. McCarthy said in March that he would get someone on it to upgrade the men's bathroom to make it ADA compliant and we have heard nothing.

Chris states that we are waiting for a permit from the Division of Fire Safety who is doing the plan review on the bathroom. It is a public building so it has to go through Public Safety. Our hands are tied until we get the permit to do the work. We do have a plan for Mike to jump on it as soon as we get the permit.

Becky asked, "Who is responsible for communicating this kind of information to us". Mike states that the Board can call him anytime. Becky says that until tonight we didn't know what the hold-up was on this, it seems that information just doesn't seem to be flowing very freely. Mike states that this information was given to the Librarian meetings ago; it could be the change of your Board where the information got lost. Margo confirmed that the changing tables will be installed at the same time as the bathroom fixes.

Lights in the building. There are 15 lights that have been out since February, including the light in the entry way, we have notified the town back in February that they were gone, is there a chance that we can get them replaced. Mike states that Paul Waite had changed many lights there. Paul Jansen asks that the Town Administrator go down to the Library and take a look. Mike can then direct Paul Waite to change the bulbs and then follow up with the Library Trustees so they know. It could be the ballast is broken and not the bulbs.

After having a general discussion regarding the lights and the efficiency of the building as far as energy, Mike will contact Gregg Laber of Green Mountain Electric to see if he could come down to the Library to do an energy study on the lights to see if we can get the lights a little more efficient.

Janitorial Services. The Library was without janitorial services for three weeks. It is not in the job description of the Librarian to take out trash, recycling, etc. In that time we had 584 visits to the library, we held 5 juvenile events, the community room was used 5 times and there was one adult program. We believe that there needs to be a plan when the janitor is not available, there is a way to get the bathrooms and the Library clean. It is not the Librarians job. The Town Clerk's Office was cleaned by the staff. The Trustees believe that there needs to be a back-up plan. After a general discussion the Selectboard tasked the Trustees to try to find a back-up and give that information to the Selectboard to follow up on.

Thermostats. There are "Do Not Touch the Heat" signs on all of the thermostats. Where did they come from? No one is aware of who put the signs up. Chris states that the system over there makes it possible to set them all at one temperate and then leave them. If you set the thermostats at 68 degrees it will heat or cool to get to the 68 degrees.

Also since you put in the new system, the bathrooms are like 80 degrees. There is no ventilation in the bathrooms so it gets really hot. Is there any way we can fix this. Chris doesn't know if that can be changed because the system is all under one zone. Chris believes that if you leave the thermostats at 68 degrees you won't have that problem. It will still be warmer than everywhere else, but not as warm. Once we get a plumber to look at the other bathroom we can have him look at this as well.

Disposable gloves. Can we get some disposable gloves to keep at the Library in case of an emergency? There are a lot of people in and out of the Library and we believe that we should have some in case. After a brief discussion, the Selectboard states that they have a budget and can purchase them with that. Perhaps purchasing a First Aid Kit might be a better route, if you don't have one.

Is there any training that Town Employees go through for Blood Borne Pathogens? It has been a while since the employees have gone through this. The Town Administrator will research this through VLCT and see what is available.

Informational: The Library will be holding a fundraiser to be used for the 120th Birthday Celebration; we will be selling Lake Monster Baseball Tickets. We think it's a good community event.

The Library Trustees and the Selectboard had a general discussion regarding how the Library is running. The Selectboard thanked them for coming in and talking to them. The Library Trustees left the meeting.

Review of Minutes:

Minutes of the May 9, 2016, regular meeting were reviewed and discussed. Motion made to approve the 5/9/16 regular meeting, as presented, made Matt, second by Ric. No further discussion. All in favor.

Review of Warrants:

Motion to approve Check Warrant Report PR #19B for a payroll adjustment; Check Warrant Report PR #20 for period end 5/19/16; Check Warrant Report AP #35B for a payroll transfer adjustment; and Check Warrant Report AP #36 for a payroll transfer to Citizens Bank, made by Matt, second by Ric. No further discussion. All in favor.

Motion to approve Check Warrant Report AP #37, for the general fund, made by Paul, second by Matt. No further discussion. All in favor.

Selectboard Concerns:

None

Unfinished Business Report:

1. The 1-Ton Truck has been purchased and it will be registered this week. It has been added to the Insurance.

New Business:

Kerry Burke joined the Selectboard for the discussion below.

1. Electricity use at the recreation area. First bill since the scoreboard was turned on is \$372.37. Usual bill is \$70-\$80 at most. Mike spoke with Dwight Brown and the Little League is willing to help with the bill if the scoreboard is in fact the whole source of the added cost. More follow-up being done.

After further investigation, it was discovered that the water well pump was cycling over and over 24/7, which ran the bill up. Green Mountain Power and Chevalier were down there with Kerry Burke to help diagnose the problem. Chevaliers have repaired the well and everything was working fine.

2. 2016 paving bid requests are out. We are putting in for 2016 paving grant from the State for .6 miles of Plains Road. The good news is that is \$10-12 a ton cheaper than last year.

Action Items:

1. Approve purchase of new dock for Recreation Area. Kerry presented estimates for the new dock. The sections of the dock are 16-18 feet, and there are three sections. That was one of the things that eliminated a lot of the docks, was the weight and how many wheels. We decided to duplicate the one that was down there.

We still have the old dock that we thought we would try to sell. The Selectboard wondered if we should keep the old dock for parts as they don't think we will be able to get anything for the old dock. It is the general consensus of the Selectboard to keep the old docks for an emergency basis. The Highway Department will help Kerry put the new dock together and then take the old dock apart.

Motion made to approve of the dock purchase for the Recreation Area, made by Paul, second by Matt. No further discussion. All in favor.

Motion made to approve of the emergency repair done to the well at the beach, for approximately \$3,000.00, made by Paul, second by Ric. No further discussion. All in favor.

On a note regarding the well repair, Chevalier sent down one gentleman so Kerry Burke spent the morning and part of the afternoon with him and he figures it saved the Town about \$300.00. The Selectboard thanked Kerry Burke very much for his extra effort.

Kerry Burke left the meeting.

2. Addition – AED Purchase. The Fire Chief would like authorization to purchase two additional AED's for the two Fire Trucks that don't have one. The Selectboard had a brief general discussion.

Motion made to approve the recommendation of the Fire Chief and to purchase two additional AED machines from Zoll, so that every Fire Truck has one, made by Paul, second by Matt. No further discussion. All in favor.

Administrator's Correspondences and Tasks:

None

Treasurer's Correspondence:

None

General Correspondence:

1. Georgia Library Trustees – Meeting minutes from May 16, 2016 & April 18, 2016 meetings.

2. Vermont State Police – April 2016 activity reports.

3. Georgia Planning Commission – Meeting minutes from April 26, 2016 meeting.
4. Franklin County Sheriffs’ Office – April 2016 activity report.
5. AOT Letter of Endorsement. This is a letter sent out by the State. Mike passed out a letter that they asked for Towns to agree on. What they are doing is bring technology to the Interstate to monitor traffic, weather, etc.

Motion made to approve of the letter and to have the Chair sign on behalf of the Selectboard, made by Paul, second by Ric. No further discussion. All in favor.

State of Vermont Correspondence:

None

Brochures, Newsletters, Workshops, and Advertisements:

None

Items for Signature:

None

Legal Correspondence:

None

Confidential / Executive Session Items:

1. Legal.
2. Personnel.

Motion to go into Executive Session at 8:10 p.m., is requested at this time to discuss Contracts, labor relations agreements with employees, Arbitration or mediation, grievances, other than tax, pending or probable litigation, or confidential attorney-client communications made for the purpose of providing professional legal services to the Town of Georgia involving the Town, specifically finding that premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage, made by Matt, second by Tara. No further discussion. All in favor.

Motion to come out of Executive Session made at 8:31 p.m. by Matt, second by Paul. No further discussion. All in favor.

No action taken out of Executive Session.

Motion to adjourn at 8:35 p.m. made by Matt, second by Paul. No further discussion. All in favor.

Respectfully Submitted by Krissy Jenkins. Monday, June 13, 2016, regular meeting at 7:00 p.m.