MEETING MINUTES Tues., Aug. 25th, 2015 @ 4:45pm

Present: Ed, Ellen, Gail, George, Stacey, & Steve

SATURDAY, September 12th, 2015

RAIN DATE: Sunday, September 13th

BAND –Got one! Carol Ann recruited one for us! DOG CATCHER's Bob Weisburg (578-0165). They are good to go with the details and Rain Date!

FIREWORKS – Michael Boisjoli from Milton is doing a Barge Show from the water. PHEW!

Fall Fest Responsibilities for each member

Ed –

- **Help with PARKING, as a leader for part of the time needed. Schedule to be determined with Steve.**
- **Will make "NO PARKING" signs to put along one side of Georgia Shore Rd.**
- **Set-up lights & maybe tarps in the pavilion for the event**

Ellen –

- **Contact Food Shelf and confirm date, discuss plans**
- **Contact the Fire Dept. and confirm involvement, reminding about rain date and discussing the new fireworks "barge" show from the water.**
- **Has Face Painting supplies and will supervise & plans to decorate at the event**
- **Will bring solar lights, ropes lights, and decor to the event.**
- **SENIOR LUNCHEON – will ask Dorsey about making gifts. Potential date Fri., Dec. 18th?**

IRENE - If in Vermont, she will do the Corn Stalks and help decorate?

Stacey-(Troy)

- Remind McCracken's Tent rental about the date. Ask if we can have strings of lights.
- Has signs for Wagon Rides starting location & end time. Will bring to event.
- At the event – Troy will give out light necklaces?(we have 300 from last year)
- Troy may do "Minute to win it." Need supplies. Stacey will ask for help with this if needed.
- Confirm Radio Station (97.5) and confirm presence
- At the event: Help decorate/set-up at 2pm
- For the event: Bring solar lights to the event.

STEVE–

- Communicate with Student Council, Alison McKenzie (director), & Gail about ways they can help: Bathroom "paper products?" Parking? Decorators? Activities? Face Painters?
- We need a BOUNCY CASTLE QUEEN… Will ask Jane, then tell let Gail know.
- Will Setup ANNOUNCEMENTS for our event – new BOARD in lobby and SIGN by road.
- Ask Connie, new ABBEY coordinator about catering our Senior Luncheon in December!
- ASK local HIGH SCHOOLS about volunteers for students at our event.
- At the event: Be a Parking Attendant Chief at the event, share with Ed

Gail –

- Georgia FACEBOOK post about the event
- Email Brendon for GEMS webpage info. about our event
- Contact Kerry Burke and confirm details, and see if it is OK to use the tarps.
- Check with Ken/Nancy to see if Conservation Commission wants to be at our event?

- Check with Sarah about help at the event.
- For the event: Ask Cheryl of we can borrow her special light for the tent?
- Inform Heather how we do not need Edmund's field for the Fireworks this year!
- Confirm volunteers for Face Painting (Ask Kathy Wieland & Carol Crosby for artists)
- Do a flyer, similar to last years, with business sponsors on it, and distribute to all students & families at GEMS on the Monday before the event!
- Design, order, and mail out THANK YOU CARDS & CALENDARS to Business Sponsors.
- Dates are changed… need to put up 2 banners (Green Mtn Electric in St. A's and Georgia Market.
- Having new small signs put up and will get these signs around town. Specific locations: School, Town Office, Laura's Woods, Ed's yard, At the park, Georgia Library
- Get checks for all, requesting a MONTH in advance with a Purchase Order
- Bring 2 TUBS for FOOD SHELF food. Put at Pavilion and by tennis courts.
- Bring vests, flashlights, and radios for Parking attendants and rope lights, scarecrows, extension cords, football, soccer balls, & kickball, etc. to the event.
- At the event: Steve and Ed will divide up the time. Schedule to be determined.
- At the event: Photography, then share
- SENIOR LUNCHEON – Check VTC schedule to avoid conflicts with event. Let Ellen know. Looks like Fridays only for me in December? Need to confirm!

Sarah – At the event: "Activities Coordinator at the ready" with equipment!???

Kerry - Picnic tables set up, trash, and clean-up!

- Put up sponsor banner on field side of pavilion!
- Place SIGNS well ahead of time about BOAT LAUNCH being closed Sat. afternoon, Sept. 12th! Gail has these signs already…