

**Georgia Selectboard Special Meeting**  
**Friday September 4, 2015**  
**7:00 a.m.**

**Approved:** September 14, 2015

**Present:** Selectboard: Chris Letourneau; Matt Crawford; Ric Nye; and Mike McCarthy, Town Administrator

**Absent:** Tara Wright, Paul Jansen

**Public Present:** Kent Henderson

Chris Letourneau, Chair, opened the regular meeting at 7:08 a.m.

There were no additions, deletions or changes in the agenda.

**Action Item:**

a). Review bid and vote to award engineering contract for parking area off from Vt. Rt. 104A.

Matt made the motion to approve the bid submitted on January 6, 2015 by Ruggiano Engineering for engineering services for access to and a parking area on a parcel of land off Vt. Rt. 104A as outlined in the bid. Seconded by Ric.

Discussion regarding the actual costs not to exceed \$5,000. Michael McCarthy advised that in recent discussion with Mr. Ruggiano he learned that Mr. Ruggiano can no longer explicitly guarantee that costs will not exceed \$5,000 for this project. This is due to a number of factors including changes in state staff, and changes in regulations which could require additional unexpected and unanticipated work.

Mr. Ruggiano will agree to notifying the Selectboard if it becomes apparent that the costs will exceed \$5,000 and will not proceed until board review and approval of the additional costs beyond \$5,000. Mr. McCarthy will put this in writing with Mr. Ruggiano as part of the agreement if approved.

There was discussion noting that at the April 13, 2015 Selectboard meeting it was clear that there was discussion and consensus to proceed with this, but that no formal Selectboard vote was recorded.

Mr. Henderson asked that the agreement and language in the Ruggiano proposal identify the parking area to be used to access the "Russell Greene Recreation Area", this would replace the language "existing fisherman's trail along Arrowhead Mountain Lake."

Also, Mr. Henderson asked to have the treasurer ensure that the funding come out of the "Conservation Commission General Fund" as identified on pg. 7 of the 2014 Annual Report.

There was also discussion and agreement that the language in the agreement should indicate "a parking area for approximately ten cars" to allow flexibility in the event of unanticipated need for adjustment.

Matt agreed to the above changes, and made the motion to accept the bid from Ruggiano engineering dated January 6, 2015 with all of the above information included and requested changes made. Ric again seconded.

Vote: Ayes, Unanimous.

NOTE \*

Mr. McCarthy found out after the meeting that Mr. Ruggiano will be out of town until September 15, Mike will meet with Mr. Ruggiano as quickly as possible upon Mr. Ruggianos return to get this going.

Motion to adjourn at 7:28 a.m. made by Matt, second by Ric. No further discussion. All in favor.

Respectfully Submitted by Michael R. McCarthy

Monday, September 14, 2015, next regular meeting @ 7:00 p.m.