



Approved 3-16-2015

Minutes 01-12-2015  
Special meeting

Present: Rob Meader, Ken Minck, Suzanna Brown, Nancy Volatile-Wood, Kent Henderson, and Fred Grimm

Minutes: Kent moved to approve the November 2014 minutes, unanimous with KM and FG abstaining (not in attendance)

Financial: General fund \$27,928.71 Grant fund \$5101.14 and CRF \$180,708.45 Discussion proceeded regarding Nancy's and Kent's meeting with Amber on 12-29-14. It was decided by consensus that our meetings would remain on the 3<sup>rd</sup> Monday of each month, we would continue to take our own minutes, and that designating 1 member as a point of contact might cause additional communication issues in that the person might not always be available. We requested Amber supply us with a transaction report each month. Purchasing procedures were discussed as outlined on the notes from 12-29-14. (Attached)

VYCC: Grant; NWRPC has indicated the grant has been drawn down, in the full amount of \$10,000.00, a \$440.72 balance was not covered by the grant because it exceeded \$10,000.00. Invoice #1455 dated September 29, 2014 in the amount of \$13,204.40 is being processed for payment. \$4401.46 from the General fund and \$8802.94 from the CRF. (1/3 general and 2/3's CRF)

RGNA Parking: Motion made by SB and 2<sup>nd</sup> by KH: Request the Select Board negotiate access from Deer Brook Drive to our proposed new

*2015 Budget: Line items: Fees and Education \$500, Trail Maintenance and RGNA forest management plan \$1500  
Conservation Reserve Fund \$14,000  
Funded by monies in the GCC general account: Scholarship \$500, ROW \$1000, FNLC \$600, Green-up VT \$200  
VYCC Mini Grant: \$600*

parking lot. Unanimous (This would alleviate an additional road cut on 104A and save engineering costs)

By-laws: Discussion regarding draft by-laws, it was determined further discussion was warranted, Ken to re-send email with by-laws. Matt Crawford from the Select Board entered the room and asked if we had made a decision regarding reducing the number of members on the Commission. After discussion a motion was made by FG to reduce the number of members from 9 to 7 and make Edmund Wilcox a member Emeritus. Unanimous

Met with Select board in executive session regarding the parking area to serve RGNA.

After discussion a motion was made by KH and 2<sup>nd</sup> by FG to allocate \$12,000 from the general fund for anticipated engineering and materials for a new parking area and connecting trail. Unanimous.

Next meeting February 16, 2015

Adjourn 9:25