



Approved 1-18-2016

Minutes Monday Dec. 14, 2015  
(Firehouse)

Present: Ken Minck, Suzanna Brown, Nancy Volatile-Wood, Bill Ellis, Kent Henderson, Rob Meader, Fred Grimm

7:04 Call to order by Kent Henderson.

**Minutes:** October and November Minutes-Ken moved and Suz 2<sup>nd</sup>  
Unanimous passed

**Financial Report:** Fred moved and Suz 2<sup>nd</sup> unanimous

General fund	Unavailable
CRF	\$183,719.53
Line item balance	\$116.04

**Select Board Minutes review:** 11-23-15 b). Parking lot off of VT Rte. 104A – Update. Mike and Kent went to the site with an Agency of Transportation representative who is now in place. Mike got an email from him today that he is general consensus the project is a good idea. He is going to have the Engineers put their final touches on what they want and send it to us to forward to our Engineer to keep this project moving forward. This is continued proof that this Office and the Selectboard are in full support of this parking lot.

**On-going business:**

**RGNA parking lot:** Kent updated the commission regarding the parking lot permit process. Currently, Jesse Danner, Ruggiano Engineering is adding ANR suggestions to the engineering sketch that is needed to obtain the letter of intent to permit from VTrans for a curb cut on VT 104a.

**By-laws Review and Revision:** Tabled

**Henley Webster Forest Trail.** 12-16-15 Meet with County Forester Nancy Patch at 3pm to lay out a walking path and identifying interesting and significant natural aspects of the property.

**Conservation Reserve Fund:** Rob and Kent met with select board members Paul Jansen and Matt Crawford on Monday November 30 to explore common ground and discuss a proposed town vote regarding “capping” the fund. The complete article wording was not available. A cap of \$150,000 was floated. No process for fund reimbursement and accepting gifts seemed to be part of the article. General discussion ensued and the Commission is not in support of capping the fund unless procedures are in place to reimburse the fund and accept gifts. (a gift would need to be exempt from the cap) Ken moved and Suz 2nd to have the chair request a commission appearance at the 12-28-15 Select Board meeting to discuss the possible CRF ballot item and 2016 budget request. Passed unanimous.

**2016 Budget:** The budget submitted by Kent and Nancy is as follows:

Line items: \$2300.00

CRF: \$15,000.00

General Fund: \$8,300.00

Nancy moved and Fred 2nd- passed unanimous.

**Lost Pond ROW:** Rob called Alton Lombard and discussed the 1917 ROW deed. He has sent a note with the deed language attached. Rob will invite Alton to the Jan or Feb meeting.

**New business:**

**Annual report:** Suz will get a picture of the new Town Forest sign and assemble the annual report.

**Other:**

**VT Gas** - Mill river buffer Mowing-Polly Hubbard Rd. Ken sent a note to Cindy asking if the buffer regulation applies.

**Next Meeting:** Monday January 18, 2016

2 **Budget 2016 LINE ITEMS: (raised by taxes) Fees \$300, Citizen Outreach \$300, Commission Education \$200, Property & Trail Mgt. \$1500 Total \$2300 General Fund VT Green-UP \$200, Scholarship \$500, Lost Pond parcel legal fees \$2000, FNLC Combined event \$600, Ruggiano- RGNA parking lot \$5000 Total \$8,300 Conservation Reserve Fund no request this budget year. RGNA parking lot \$15,000 (drawn from existing fund monies)**