

# TOWN OF GEORGIA

## TRAFFIC CONTROL DEVICES POLICY AND PROCEDURES

The Town of Georgia adopts the following policy with regard to the request for placement of traffic control devices on any public or private road over which the Town has jurisdiction.

*Traffic control devices shall be defined as all signs, signals, markings and other devices used to regulate, warn, or guide traffic placed on, over, or adjacent to a street, highway, pedestrian facility or bikeway by authority of the Town of Georgia.*

Traffic control devices within the Town of Georgia roads' rights of way shall be placed only as authorized by the Town of Georgia for the purpose of regulating, warning or guiding traffic.

Signs shall meet the design and placement standards as set forth in the Manual on Uniform Traffic Control Devices (MUTCD) published by the U.S. Department of Transportation, Federal Highway Administration.

### Types of Signs:

Regulatory signs are those signs which give notice of traffic laws or regulations. Regulatory signs shall be used to inform road users of selected traffic laws or regulations and indicate the applicability of the legal requirements. Examples include stop signs, speed limits signs, directional control signs, lane control signs, parking control signs, passing signs, pedestrian control signs, yield signs, weight limit signs, road closed signs, etc.

Warning signs are those signs which give notice of a situation that may not be readily apparent. Warning signs call attention to unexpected conditions on or adjacent to a highway or street and to situations that might not be readily apparent to road users. Warning signs alert road users to conditions that might call for a reduction in speed or an action in the interest of safety and efficient traffic operations.

Warning signs may be both vehicular (tractor, emergency vehicles, bicycle, horse drawn vehicles, etc.) and non-vehicular (pedestrian, deer, cattle, snowmobile, horse, wheelchair, playground, blind person, etc.) Non-vehicular signs may be used to alert road users in advance of locations where unexpected entries into the roadway or

shared use of the roadway by pedestrians, animals and other crossing activities might occur.

Guide Signs are those signs which show route designations, destinations, directions, distances, points of interest and other geographical, recreational or cultural information.

#### PROCEDURE:

1. Applicant shall complete a "Request for Traffic Control Device" form available at the Town office. Said application shall be accompanied by a drawing and/or photographs or other supporting documents which clearly depict the general and specific area of placement of any proposed sign.

2. Applicant shall submit the completed application to the Town of Georgia Selectboard for consideration at its next available meeting. The Selectboard shall review the application and render its decision to approve or disapprove the application on a case-by-case basis.

3. If the Selectboard approves an application, the Town of Georgia shall order and install the sign (which shall meet MUTCD standards) on behalf of the applicant.

4. Applicant shall be responsible for the original and replacement costs of the approved sign unless said costs are waived by the Selectboard.



TOWN OF GEORGIA

APPLICATION FOR TRAFFIC CONTROL DEVICE

Applicant Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of Sign Requested:      \_\_\_ Regulatory  
  \_\_\_ Warning  
  \_\_\_ Guide

Description of Sign: \_\_\_\_\_  
  \_\_\_\_\_

Purpose of Sign: \_\_\_\_\_  
  \_\_\_\_\_

Proposed Location (indicate name of road, which side of road, distance from/to nearest intersection or other marker, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach a drawing or photograph illustrating the proposed location.

Signature of Applicant: \_\_\_\_\_  
Signature of Co-Applicant: \_\_\_\_\_  
Date: \_\_\_\_\_

FOR TOWN USE ONLY:

\_\_\_\_\_ Approved                      \_\_\_\_\_ Denied:

\_\_\_\_\_ Fee Waived

\_\_\_\_\_ Fee Paid: \$ \_\_\_\_\_ Check # \_\_\_\_\_

Town of Georgia

By: \_\_\_\_\_  
Duly Authorized Representative

Date: \_\_\_\_\_