

**Georgia Selectboard Budget & Regular Meeting**  
**Chris Letourneau Meeting Room & via Zoom**  
**Monday July 25, 2022**  
**6:00 p.m.**

**Approved:** August 22, 2022

**Board Members Present:** Carolyn Branagan, Dawn Penney (zoom), Gary Wright, Carl Rosenquist, Doug Bergstrom

**Board Members Absent:** None

**Staff & Other Board Members Present:** Cheryl Letourneau, Town Clerk & Interim Town Administrator; Todd Cadieux, Road Foreman; Ashley Sterling, Selectboard Clerk; Suzanna Brown, DRB & PC; Emily Johnson, Zoning Administrator; Amber Baker, Treasurer

**Public Present:** Karen Grenier; Alan Maynard; Basil Burt; Alek Fleury

Carolyn Branagan opened the Budget meeting at 6:10 pm on Monday, July 25, 2022.

Amber Baker, Treasurer, reviewed each category line with the Selectboard. Discussions were had why the Town does vehicle and trailer registrations, records preservation line, driveway fees, and money received from the school. Amber suggested to the Selectboard that they should have joint meetings with the Schoolboard throughout the year. Amber and Cheryl Letourneau, Town Administrator and Town Clerk, suggested to raise copier income. Gary stated he would like to go over all fees and asked if himself and Amber could chat in detail about the Budget.

Carolyn asked if the Selectboard would like to continue the Budget meeting or postpone it to another date and move on to the regular Selectboard Meeting. The Selectboard and Amber decided to postpone the Budget meeting to Thursday, August 4<sup>th</sup>, at 6:00 pm.

The Budget meeting ended, and Carolyn opened the regular Selectboard meeting at 7:06 pm.

Discussion was had on the ratification of Cheryl Letourneau, Town Administrator's, contract. Carl Rosenquist made the motion to ratify the contract. Gary Wright second. No further discussion. Dawn Penney abstained.

**Public Forum:** Basil Burt commented on the presentation of Diversity & Inclusion that was presented at the last Selectboard Meeting and how he was against the Town signing the document that was presented. He handed out a cd for the Selectboard to listen to stating why he felt this way.

Carl Rosenquist stated that he was going to make a motion to table the Diversity & Inclusion discussion for the immediate future to review the documents. Gary seconded the motion. All were in favor.

**Public Appearances:** Suzanna Brown, PC & DRB; Emily Johnson, Zoning Administrator – Jed Shepard Road; Russell Greene Natural Area & Bryce Property Fence: Suzanna made a comment stating that the Junk Ordinance from the previous meeting was tabled and did not appear on the agenda. All tabled items need to appear on the agenda for future meetings.

Suzanna stated that the map for Jed Shepard/Deerbrook is incorrect and needs to be resurveyed to reflect the correct property lines.

Discussion was had between Suzanna and the Selectboard on the fence that is located on the Bryce Property. Gary suggested meeting with Jim Bryce to discuss this matter. Carl made the motion to send two Selectboard members, Suzanna, and Ken Minck, to represent the Conservation Commission, at the Jim Bryce Property line to discuss the fence on the property.

A motion was made to authorize Suzanna & Bill to hire an engineer to resolve the problem with the Town and Jed Shepard Rd. Carl made the motion. Doug seconds. All were in favor.

#### **Additions/Deletions/Changes:**

Cheryl informed the Selectboard that a new representative from the Selectboard needed to be picked to join the GDIC. Carl stated that he would be happy to do this.

#### **Review of Past Minutes:**

- Regular Selectboard Minutes 6/27/22 – Carl made the motion to approve. Gary second. Doug abstained as he was not on the Selectboard yet.
- Special Selectboard Minutes 7/7/22 – Carl made the motion to approve. Gary second. All were in favor.
- Minutes from regular meeting 7/11/22 will be brought back to the next meeting as topics discussed need more detail.

#### **Review of Warrants:**

AP#25 – Carl made the motion to approve. Gary second. Doug asked why there were two listings of beach fuel listed, one under beach and one under highway. Ashley explained that it was due to the beach not having a fuel card active right away. All were in favor.

#### **Business:**

Highway Garage – Todd informed the Selectboard that the windows are in, schedule for trades is in the works, some concrete has been poured for floors. Cheryl commented on an open house for the garage once it is completed (scheduled for October timeframe for completion) and have it be a Halloween theme.

Carolyn asked that this be brought back to the next meeting for further discussion.

Black Walnut MOU – No new update.

Fairbanks Road Memorial Request – No new update.

Davis Cemetery Tree – Todd, Road Foreman, recommends Island Excavation remove tree at a rate of \$2,000.00 and it will be paid out the Cemetery line item. Todd received three quotes in total, with this being the best. Carl made the motion. Gary seconds. All were in favor.

Cemetery Funds – Discussed in budget section.

Diversity & Inclusion – Discussed in Public Forum section.

Road Signs Claim – Cheryl & Todd received the claim amount from the insurance company. This does not include the labor, signs only. Gary stated that there needed to be an estimate. Todd and Cheryl would work on this, and Cheryl will then resubmit the claim.

Public Works Person – Discussed later.

Future Beach Maintenance – Discussed later.

Personnel Policy – Discussed later.

2022 GMC Truck Loan Bid – Dawn made the motion to approve the loan from People’s Trust at a rate of 2% with the term expiring 2025. Rates also came in from Union Bank and Mascoma Bank, but People’s Bank came in with the best rate. Doug made the motion. Carl seconds. All were in favor.

The Selectboard skipped down to Selectboard Interest to discuss item: Goals to be set. Carolyn informed Suzanna that she would review her suggestions.

**Selectboard Interests:**

Carl informed the Selectboard that he has created 4 subcommittees for each member of the Selectboard to be apart of. His suggestions are as follows:

- Buildings Committee – Carl & Gary
- Budget/Finance – Gary & Doug
- Personnel – Carl & Doug
- Public Works/Grounds/Recreation – Carolyn/Dawn

Doug suggested that the warrant be signed off on before the Selectboard meetings occur, and once at the meeting, the Selectboard will be informed of any issues that arrived with the warrant. Discussion was had on the Warrant Review meetings that are held prior to the Selectboard meetings with Gary, Todd & Ashley. Doug will now be participating in these meetings. Gary & Doug will review the warrant prior to Selectboard meetings, and everyone will sign off on the warrant at the Selectboard meeting.

Carl made the motion to form these committees. Gary seconds. All were in a favor.

**Business (continued):**

ARPA Garage Funds – discussed during the budget section.

Beach Tennis Courts – Doug recommends having Gene Depot come to clean off the tennis courts. Carolyn asked to give the information to the buildings/grounds committee.

Georgia Beach Rentals – Cheryl informed that there were a couple different groups looking to rent the pavilion at the beach. This is now referred to the Recreation committee.

Emergency Management Plan – Cheryl informed the Selectboard that this has been updated by Ashley and signatures are needed to put the new plan, with the new members, in place.

Deputy Health Officer Form – Cheryl informed the Selectboard that a signature was needed to change Ashley to the Deputy Health Officer, this was discussed at a prior meeting. She will be taking over for Amber Baker.

**Selectboard Interests (continued):**

Roberts Rules – Discussion was had on the usage of the Roberts Rules.

**Executive Session:**

Carolyn stated she was looking for a motion to enter executive session under 1 VSA §313 Interim Town Administrator, Cheryl Letourneau to discuss personnel & contractual, where premature public knowledge would clearly place the state, municipality, other public body, or person involved at a substantial disadvantage.

Doug made the motion to enter Executive Session. Gary second. All were in a favor. Executive session started at 8:30 pm.