

**Georgia Regular and Emergency Selectboard Meeting
Via ZOOM Web Conferencing
Thursday, March 26, 2020 4:00 pm**

Approved: Approved

Present: Selectboard: Matt Crawford, Steve Lamos, Tara Wright, Jason Burt, Scott St. Onge.
Town Administrator/Treasurer: Amber Baker. Selectboard Clerk: Samuel Gould.

Absent: All present

Public Present: Todd Cadieux, Highway Foreman; Buddy Meilleur, LCATV Production Manager.

Matt Crawford opened the regular and emergency Selectboard meeting for March 26, 2020 for the Town of Georgia via ZOOM at 4:00 p.m. to discuss some regular business and the effects of the current and proposed town COVID-19 virus plans.

Additions, Changes or Deletions: None

Public Appearances: None

Review of Past Minutes: None

Review of Warrants: Minimum discussion.

Motion to approve previously approved check warrants PR 12, AP19 and check warrants AP20, 21 and PR13 by Jason, seconded by Steve, all in favor.

Selectboard Concerns: Will be discussed below.

Administrators Report to Selectboard:

Unfinished Business: No discussions

New Business / Action items:

Motion to approve Todd to purchase a mower, under budget, from Exit 18 by Jason, seconded by Steve, all in favor.

Discussions followed on what the warranty covers and if any free services are provided. Todd informed the Selectboard that not free services are provided and that he will provide the Selectboard a copy of the mower warranty.

Motion to approve the Georgia Conservation Committees request for Peter Mazurak to join the committee by Scott, seconded by Steve, all in favor.

Amber will inform all parties of the Selectboard's decision.

Motion to approve the Hinman Associates contract by Steve, seconded by Jason, all in favor.

Discussion on the Request for Proposal (RFP) for the Towns auditing services. The RFP needs to cover what we are looking for and have a set contract length (three years). Scott had some changes to the language made to ensure the RFP covered these areas.

The Selectboard was in general consensus to go forward with the RFP.

Todd informed the Selectboard that he may wait on the trailer purchase to see what may be available during some spring auctions. Discussion followed on; what size trailer (20'), what type (utility), ability to haul more than just the new town mower, availability of safety and tie-down equipment and the ability to perform modifications (add stake rails).

The Selectboard was in general consensus to give Amber the power to accept the Access Mobility contract.

Administrator's Correspondence and Tasks:

Amber informed the Selectboard that the effects of the COVID-19 virus on the Town Halls day-to-day operations so far are minimal. Those working remotely are having no issues at this time and the drop box is working. The biggest issues are planning meeting via web conferencing makes getting out the public notice in time harder. She is using ZOOM to hold weekly employee meeting with no issues at this time.

Treasurer's Correspondence: No discussions.

General Correspondence: No discussions

State of Vermont Correspondence: No discussion.

Brochures/Newsletters/Workshops: None.

Executive Requirements: None.

Other Business Found Necessary: None

Town Administrator Tasks review: None covered

At 4:22 p.m. the Selectboard switched from regular business to COVID -19 emergency actions.

Amber informed the Selectboard that the Town's employees are considered essential and that there are laws that we must follow while at the same time maintaining safety and social distancing. For example, we cannot deprive individuals from access to the vault per our lawyer. This means we will need to determine whether we let them in to do the research they need, or we do it for them.

Todd informed the Selectboard of his proposal to maintain the Highway Department. He would like to run two on and two off using summer hours (21 per week) with those off being on call to cover any emergency requirements or sudden snowstorms. This is the time of year when the Highway Department normally begins the transition to summer hours. He informed the Selectboard that this

seems to be what most of the other towns and city Highway Departments are doing and it is also the state Highway Departments plan.

Discussion followed on; payroll, overtime, total hours per pay period, other similar sized towns plans, ensuring full coverage 7 days a week, 24 hours a day, the summer operations transition, workman's compensation, COVID-19 response, keeping track of all hours lost and any other COVID-19 expenses and any possible budgetary effects.

Todd's proposal: Two employees on with two on call, staggered shifts, pay for 42 hours, no overtime.

Motion to approve Todd's proposal from today until 13 April Selectboard meeting where the plan will be re-assessed by Steve, seconded by Scott, all in favor.

Motion by Steve to enter executive session under 1 VSCA §313 with Amber Baker and Todd Cadieux to discuss Contracts, labor relations agreements with employees, arbitration, mediation, grievances, civil actions, or prosecutions by the state, where premature general public knowledge would clearly place the state, municipality, other public body, or person involved at a substantial disadvantage by Scott, seconded by Scott, all in favor.

Executive session entered at 5:11 p.m.

Executive session and Selectboard meeting adjourned at 6:10 p.m.

Motion of executive session: Motion to revise Todd's approved request to have two employees on and two employees on call with staggered shifts (10.5-hour workdays), pay for 45 hours by Tara, seconded by Steve, all in favor.