

Georgia Public Library
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Library Trustees
Paula Ralston, Chair
Ben Ebert, Vice Chair
Cindy Rutkowski, Secretary
Gary Deziel, Treasurer
Margo Coy, Member at Large

Georgia Public Library Trustee Meeting Minutes
April 13, 2020, 6:00 - 8:00 pm
Location: via Zoom

Attendees: Bridget Stone-Allard, Margo Coy, Gary Deziel, Ben Ebert, Paula Ralston, Cindy Rutkowski

Paula called the meeting to order at 6:00 p.m.

1. Additions or deletions of agenda items - none
2. Ben and Margo were sworn in by Amber Baker.
3. Review of March 9th minutes - Margo moved that the minutes be approved as written and Gary seconded, all approved. One change was made to the minutes for the special meeting of March 18th, Margo made a motion to approve the minutes as amended and Ben seconded, all approved. Trustee positions - all trustees agreed to continue in their present roles. Margo made a motion to approve the slate of officers by acclamation, Ben seconded, all approved.
4. Public appearances: None
5. Treasurer's Report: The budget is on target for the year, 72% of the year remains and we have 74% of budget dollars remaining.
6. Library Director's Report: Bridget gave a summary of activities that staff have completed over the past month, everyone is keeping busy and learning new skills. Of note is that Sara is working on a mockup of a new website for the library. (Yay!) The board discussed purchase of new computers and Bridget had a suggestion of 2 laptops that would be appropriate. Gary commented that we would need to spend about \$1100 for each and that the laptops would need software and virus protection. Ben, Gary and Bridget will meet to discuss further and make a final decision on what to purchase. Bridget suggested that make a \$250 purchase for "Advantage" which is an upgrade to our current ebook Overdrive program. It will increase the number of titles available to patrons but at a lower cost per ebook. All agreed this would be a good thing to do. Bridget will use about a quarter of the allocations for adults, children, audiobooks and DVDs for ebooks.
7. Committee Reports: None
8. Old (unfinished) Calendar - we previously had designated May as a time for sprucing up the entryway and planting flowers. Paula suggested that a few of us clean up the area in late May and then have Garvey's plant some annuals. The Town uses Garvey's for their beds, so we could do the same and billing would go to the Town.
9. New Business: None

10. Executive Session: None: ¹
11. Concerns for select board: Can we get on the April 27th agenda to provide a library update and discuss the library ADA project?
12. Public comment: None
14. Date of next meeting: May 18, 2020 at 6 p.m..
15. Meeting was adjourned at 7:10 p.m.

¹ The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that “premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage” prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. <https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>