

Georgia Public Library
1697 Ethan Allen Highway
Georgia, Vermont 05454
(802) 524-4643
www.georgiapubliclibraryvt.org/
gplvt@yahoo.com



Library Trustees
Paula Ralston, Chair
Ben Ebert, Vice Chair
Cindy Rutkowski, Secretary
Gary Deziel, Treasurer
Margo Coy, Member at Large

Georgia Public Library Trustee Special Meeting Minutes
June 22, 2020, 6:00 - 8:00 pm
Location: via Zoom

Attendees: Bridget Stone-Allard, Margo Coy, Gary Deziel, Ben Ebert, Paula Ralston, Cindy Rutkowski, Sara Walker

Paula called the meeting to order at 6:00 p.m.

1. Additions or deletions of agenda items - none
2. Review of May 18 and June 15 minutes - Ben moved that the 6/15 minutes be approved as written and the 5/18 minutes as amended, Gary seconded, all approved.
3. Public appearances: None
4. Treasurer's Report: We are doing well, 59% of the year remains and we have 62% of budget dollars remaining. One added expense was for Bridget's cell phone. Bridget asked whether we would get Covid cleaning supplies from the Town and who would pay for PPE. Gary said that we would probably have to pay for PPE out of our budget as it's an operating cost. Paula asked Gary if he was considering a start on the 2021 budget and Gary said he would have to wait a bit.
5. Library Director's Report: Bridget reviewed how curbside pick was going and said that it increases each week. 125 seed packets were given away. Bridget went over the draft plan (a living document) for phased reopening. She proposed that phase 4 begin on July 6th. Saturday (9 a.m. - 1 p.m.) for curb side pick-up, and Thursday evenings (6 - 8 p.m.) window pick up will start on July 6th. Tuesdays will continue window pick-up from 9 a.m. to 1 p.m. Patrons can go to the window to request materials and the librarian will retrieve them, check them out and hand them out through a window. Cindy proposed that the trustees approve Bridget's plan through phase 4, Ben seconded and all approved. Bridget asked the trustees to review the rest of the draft plan and give her feedback. Once that is complete, Bridget will share the plan with Amber. The trustees agreed that Bridget has done a great job on the draft! She and her staff have come up with some super ideas for the virtual summer reading program and have posted them on the library website and Facebook. They have worked with the Conservation Commission to create a storybook walk through the Russell Greene trails. Bridget said she has concerns about the use of masks when the library opens again. Gary reiterated that we can't mandate use if the Town doesn't but we certainly can strongly encourage patrons to use them. Bridget also asked whether there is a difference between sanitizing versus cleaning and who will do what. All agreed that phase 5 (opening the library to patrons) will need to be reviewed at a later date when we know more. We will also need a "reclosing plan" if a staff member gets sick, we would have to close as operation won't be possible with 2 staff.
6. Committee Reports: None
7. Old (unfinished): None

8. **New Business:** Trustees discussed how the library can contribute to the current need for attention to diversity in our community. The library website has promoted many books for both adults and kids and is encouraging patrons to “please take them out”. One week of the summer reading program is dedicated to books about Anansi, African American History and Stories. Trustees are considering a draft statement of support for the Black Lives Matter movement.
9. **Executive Session:** None: ¹
11. **Concerns for select board:** Will the Town require the use of masks in public places?
12. **Public comment:** None
14. **Date of next meeting:** July 20, 2020 at 6 p.m..
15. **Meeting was adjourned at 7:47 p.m.**

¹ The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that “premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage” prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. <https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>