

Georgia Public Library
1697 Ethan Allen Highway
Georgia, Vermont 05454
(802) 524-4643
www.georgiapubliclibraryvt.org/
gplvt@yahoo.com



Library Trustees
Paula Ralston, Chair
Ben Ebert, Vice Chair
Cindy Rutkowski, Secretary
Gary Deziel, Treasurer
Margo Coy, Member at Large

Georgia Public Library Trustee Meeting Minutes
May 18, 2020, 6:00 - 8:00 pm
Location: via Zoom

Attendees: Bridget Stone-Allard, Margo Coy, Gary Deziel, Ben Ebert, Paula Ralston, Cindy Rutkowski, Sara Walker

Paula called the meeting to order at 6:00 p.m.

1. Additions or deletions of agenda items - none
2. Review of April 13th minutes - Margo moved that the minutes be approved as written and Ben seconded, all approved. Public appearances: None
3. Treasurer's Report: We are a little over the budget for the year, 62% of the year remains and we have 59% of budget dollars remaining. Gary needs to check on health insurance and phone expenses, seems too high.
4. Library Director's Report: Bridget Informed the trustees about the proposed plans to reopen for curb side pick up. For now, this will be only on Tuesdays from 2-6 p.m. and then Saturdays will be added in a few weeks. Ray Bouffard provided supplies such as wipes and hand sanitizer for the opening, thank you Ray! Cindy made a motion to accept Bridget's proposed plan for reopening as written and Gary seconded, all approved. There was a brief discussion about how we would move on to stage 2 of the reopening. Gary recommended that we wait until we see what the VT Dept of Libraries recommends. Bridget will also be talking to her peers about what they are planning. There was also a discussion about what should be done for a plexiglass barrier at checkout. We also need to evaluate whether to get a cell phone for Bridget for transferred calls from the library landline. Bridget and Gary will investigate options. Bridget has been making masks and proposed that they could be sold to patrons who would then make a \$10 donation to the Friends of the Library. This will help raise the funds they need to apply as a 501c3 organization. The oil tank has been removed from the food shelf area, thank you Amber. Presently Sara is working 20 hours a week and Jeremy 5 hours and will increase to 10 hours soon.
5. Committee Reports: None
6. Old (unfinished) Paula and Ben will work on cleaning up the library entryway and plant some flowers
7. New Business: Sara showed the trustees the proposed new library website that she has been working on. All agreed it was great. Sara will be ready to roll it out soon. Paula informed the trustees of discussions at the recent select board meeting about our ADA project. The select board recommended that we approach Susannah Brown about purchasing a .27 acre strip of land to square off the parking lot in preparation for a new entryway. They said the value of the land should be about \$9500. Bridget will make arrangements for Paula and she to speak with Susannah.

8. Executive Session: None: ¹
11. Concerns for select board: None
12. Public comment: None
14. Date of next meeting: June 15, 2020 at 6 p.m..
15. Meeting was adjourned at 8:09 p.m.

¹ The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that “premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage” prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. <https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>