

Georgia Public Library
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Library Trustees
Paula Ralston, Chair
Ben Ebert, Vice Chair
Cindy Rutkowski, Secretary
Gary Deziel, Treasurer
Margo Coy, Member at Large

Georgia Public Library Trustee Special Meeting Minutes
August 17, 2020, 6:00 - 8:00 pm
Location: via Zoom

Attendees: Bridget Stone-Allard, Margo Coy, Ben Ebert, Paula Ralston, Cindy Rutkowski

Absent: Gary Deziel

Paula called the meeting to order at 6:20 p.m.

1. Additions or deletions of agenda items - none
2. Review of July 20th minutes - Margo moved that the 6/22 minutes be approved as amended, Ben seconded, all approved.
3. Public appearances: None
4. Treasurer's Report: Budget is on track, nothing outstanding. Gary will contact Amber about a 2021 budget discussion.
5. Library Director's Report: Bridget reviewed how curbside pick was going and said that it is going well but is very quiet as well as the window walk up. She will be ordering face shields for all 3 staff and floor stickers for 6 foot distancing as well as masks and sanitizing supplies. Bridget needs to meet with Amber to check on what supplies will fall under the Town or the library. Able's will do the plexiglass installation and purchase for \$1200 which is a lower price due to a different installation. This should be complete by late September. Staff will be shifting around their hours a bit due to school and child care, we will continue to be flexible as we see how Covid pans out. Bridget is considering whether to train a volunteer as a back up and has spoken with someone already. Bridget went over some stats about how other libraries are doing right now and what their staffing levels are, GPL seems to be similar. Sara will be switching over to live story time versus the recorded version in the hope we get more participants.
6. Committee Reports: None
7. Old (unfinished): Paula has been attempting to contact Susannah Brown about the land we would like to purchase for the ADA project.
8. New Business: None

9. Executive Session: None: ¹
11. Concerns for select board: None
12. Public comment: None
14. Date of next meeting: September 21, 2020 at 6 p.m..
15. Meeting was adjourned at 7:00 p.m.

¹ The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that “premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage” prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. <https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>