

Georgia Public Library
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Library Trustees
Paula Ralston, Chair
Linda Cramer, Vice Chair
Cindy Rutkowski, Secretary
Gary Deziel, Treasurer
Margo Coy, Member at
Large

Trustee Meeting Minutes
December 17, 2018, 6:15 - 7:35 pm

Attending: Bridget Stone-Allard, Linda Cramer, Gary Deziel, Paula Ralston, Cindy Rutkowski

Absent: Margo Coy (present by phone)

Paula called the meeting to order at 6:15 p.m.

1. Gary made a motion to approve the 11/18/18 minutes with typo correction and Linda seconded, all voted to accept as amended.
2. Friends of the Library - Margo voiced the opinion that the Friends were disbanded. Bridget said that we should check on whether the Friends needed to legally disband. During our January meeting, we will discuss volunteers for the library and if we should put something out at town meeting.
3. Treasurer's report - Gary said we should have about \$5400 left in our budget that we can use to purchase a few things for the library. Bridget suggested that we get some new computers in preparation for work on KOHA, the current ones in use are old. Linda made a motion to have Bridget prioritize technology and spend \$5000. Linda seconded the motion. All approved the motion.
4. Librarian's report - The end of year report is due January 8th and Bridget has written some of it but needs data from the state to complete it. She is also working on the state report. Sara is scheduled to return to work on January 4th for Storytime and to her regular schedule on January 25th. For bad weather closings, Bridget will follow the Georgia school (GEMS) schedule. A decision will be made about Bridget's working hours for 2019 after the next selectboard meeting this month.
5. Old business - Gary and Paula did the budget presentation to the selectboard last week. There were some concerns about the total amount but Paula explained the need for extra staff hours and other increases. Brian Haas informed the selectboard about the proposed \$300,000 for library renovations. He made the point that addressing ADA will trigger other potential code problems so it's not as simple as adding a door and walkway and that the project can be done in chunks. The Messenger did an article on the library project, so Paula took the opportunity to send a letter to the editor to further explain the project. Bridget told the board that a few patrons have come forward offering to help with fund raising. Further discussion about the renovation included: rebranding to enhance the library name to reflect that the community makes use of the building and to invite Colin Conger and June Waite to our next meeting to help with the effort.

6. New business - trustees need to go to town hall for re-election petitions. Linda said that she would not be running again. We still need to work on library policies. Bridget and Cindy offered to meet ahead of time before meetings to discuss policy edits. Paula will add to January agenda.
7. The meeting was adjourned at 7:35 p.m.

The next meeting will take place on Monday, January 28, 2019, 6:30 to 8:00 p.m.

The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that "premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage" prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety.

<https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>