

**Georgia Selectboard Meeting
Chris Letourneau Meeting Room
Monday, February 10, 2020 7:00 pm**

Approved: **Approved**

Present: Selectboard: Matt Crawford, Tara Wright, Jason Burt. Town Administrator/Treasurer:
Amber Baker. Selectboard Clerk: Samuel Gould.

Absent: Steve Lamos, Scott St. Onge.

Public Present: Keith Baker, Fire Chief; Todd Cadieux, Highway Foreman.

Matt Crawford opened the regular Selectboard meeting for February 10, 2020 for the Town of Georgia in the Chris Letourneau Meeting Room at 7:01 p.m.

Public Appearances:

Chief Baker explained the purchase plan for the fire departments new brush truck. Matt stated that this is a planned purchase that is in the budget and the capital budget plan.

Motion to purchase the truck from Bokan Ford, the bed modification from Charlebois and to grant Keith the authority to sign the contracts by Jason, seconded by Tara, all in favor.

Discussion on the Memorandum of Understanding (MOU) between the highway department and the Fire Department for Highway Department employees who are also volunteer members of the Fire Department. The following items were discussed by the Selectboard, Keith and Todd; prioritization of calls, using the highway department personnel who are certified more than those who are not certified firemen, what is the return to service policy, adding a passage about essential and nonessential personnel to the MOU, how credit works for those who show up but that are not needed, how do we work this credit in to those who are not members of the Fire Department to keep things equitable, who tends to be around more during the day and what is the rate of pay for those who get injured while on fire duty during normal work hours and after there was normal work hours.

Some discussion followed with Keith on when the probationary period ends for the three Fire Department employees and when the Selectboard needs to take action on any requirements. Amber stated that the Selectboard will need to discuss in executive session during the February 24, 2020 regular Selectboard meeting.

Keith departed the meeting at 7:18 PM

Review of Past Minutes:

As Matt was not present for the January 27, 2020 Selectboard meeting and with the absence of Steve and Scott the review of the minutes was tabled until the February 24, 2020 Selectboard meeting.

Motion to approve the February 3, 2020 emergency budget meeting minutes by Tara, seconded by Jason, all in favor.

Review of Warrants: Minimum discussion.

Motion to approve AP8 by Tara, seconded by Jason, all in favor.

Discussion followed on paying the bill for the roof of the garage as there are some issues about the roof leaking. Items discussed were; the issue and who is at fault, A.C. Hawthorne or Mountain Air, that both parties are working to determine what the issue is, what is the contract warranty and should we pay them now or wait.

Motion to approve AP9 upon the Town Administrator and the Highway Foreman's recommendation by Tara, seconded by Jason, all in favor.

Motion to approve PR 7, which contains payments to the Selectboard that have been fully reviewed and noted by Tara, seconded by Jason, all in favor.

Motion to approve AP 10 by Jason, seconded by Tara, all in favor.

Selectboard Concerns: None

Administrators Report to Selectboard:

Unfinished Business:

Highway heating and ventilation improvements: All work and walkthroughs completed. Todd sated he has no concerns at this time.

Highway Oversight Committee: Highway Oversight Committee met on February 5, 2020. They have narrowed their applications to the top tow and their plan is to perform both interviews in order to provide the Selectboard a solid recommendation by the Board's February 24, 2020 meeting in order to have a contract in place by Town Meeting Day.

Employee Animals in Municipal Buildings Policy: Tabled until the Selectboard's February 24, 2020 meeting as Steve did some research on the subject and he wants to discuss his findings with the rest of the Selectboard before the policy is adopted.

Town of Georgia Facility Use Policy: Motion to approve the revised Town of Georgia Facility Use Policy by Tara, seconded by Jason, all in favor.

New Business / Action items:

St. Albans City Central Dispatch Contract: Contract will begin July 1, 2020 for one year.

Discussion followed on; the yearly pay increase, why four years and clarification required on the yearly increase.

Motion to past the St. Albans City Central Dispatch for one year by Jason, seconded by Tara, all in favor.

Tobacco Policy: This will update the current policy to cover more than just cigarettes as it covers vaping chewing and other forms of tobacco.

Motion to approve the Town of Georgia Tobacco Policy by Jason, seconded by Tara, all in favor.

LCATV Budget Presentation: This is a request record Matt providing a budget presentation that will be aired prior to Town Meeting Day. Amber will also attend.

Employee Evaluations: Matt will provide all Selectboard members with scoring sheets to ensure that each employee is evaluated the same way. The finished evaluation need to be submitted to the Town Administrator by February 19, 2020.

Appointment of Ed Simon to Georgia First Response: Request from EMS Chief Andrew Dunsmore to

appoint Ed Simon to GFR.

Motion by Tara to approve Ed Simon to the Georgia First Response team, seconded by Jason all in favor.

Resignation of Terry Cleveland as Auditor: This is for the Selectboard's information only.

Highway Department Winter Maintenance Plan & Policy: Discussion on some of the wording within the policy.

Motion to approve The Highway Department Winter Maintenance Plan & Policy by Tara, seconded by Jason, all in favor.

Administrator's Correspondence and Tasks: No major discussion.

Treasurer's Correspondence: No major discussion.

General Correspondence: No major discussion.

State of Vermont Correspondence:

Vermont State Police meeting proposal: They are requesting quarterly meetings. Due to budget constraints we can have a Selectboard representative attend one or two meetings as we normally only see them one or two times a year and we have a really good relationship with them.

Brochures/Newsletters/Workshops: None.

Executive Requirements: None.

Other Business Found Necessary: None

Town Administrator Tasks review:

Motion by Tara to enter executive session under 1 VSCA §313 with Amber and Todd to discuss contracts, labor relations agreements with employees, arbitration, mediation, grievances, civil actions, or prosecutions by the state, where premature general public knowledge would clearly place the state, municipality, other public body, or person involved at a substantial disadvantage by Tara, seconded by Jason, all in favor.

Selectboard entered executive session at 7:57 p.m.

Motion out of executive session:

Motion to have Todd negotiate new Highway employee hiring made by Jason, seconded by Tara, all in favor.

Selectboard exited executive session at 9:12 p.m.