

Georgia Public Library
1697 Ethan Allen Highway
Georgia, Vermont 05454
(802) 524-4643
www.georgiapubliclibraryvt.org/
gplvt@yahoo.com



Library Trustees
Paula Ralston, Chair
Linda Cramer, Vice Chair
Vacant, Secretary
Gary Deziel, Treasurer
Margo Coy, Member at Large

Trustee Meeting
April 16th, 2018 6:30 - 8:00 pm

Minutes-

Paula called the meeting to order at 6:33

1. Approve March 19th meeting minutes:

- Add Margo as Member at Large to the letter head
- Gary motioned and Linda seconded to accept minutes from March 19, 2018

2. Friends of the Georgia Public Library updates

- Two potential individuals for Board of Friends.
- Heather presented the draft calendar of monthly events. Proposed May teatime with moms on the Saturday before Mother's Day after the library closes.
- Bridget commented about the Memorandum of Understanding.
- Linda commented that there needs to be continued dialog to find middle ground between free programs offered by the Library and perhaps fundraisers offered by the Friends group.
- Gary wants to support getting the Friends group to tax free status through fundraisers. Try to continue to find ways to bring in money while the Friends are making their name.
- The trustees will further the conversation and Paula will call Heather with updates.
- Friends group putting out "high 5" jars around local businesses and at free events to have folks chip in \$5.00 with money going to the Friends.
- Silent Auctions may end next month and take a break for the summer. Then start off again in the fall of 2018.

3. Librarian's Report:

- What do we want each month from Bridget?
- We need to address Policy of community room use

- May 18th Bridget and Sarah will go to VT Library Association conference at Lake Morey. One scholarship was received for this.
- Is it time to review GPL policies – need to be reviewed systematically
- Marijuana legalization happening this summer may need to be included in library policy with regards to patron impairment and connected behaviors. GPL will likely maintain “behavior based” approach to impaired patrons as that is approach other libraries are using.
- Perhaps having a hunter safety class in the community room?
- GPL will be providing a dispenser and envelopes for prescription medication returns. Patrons can take the envelope home to use them. Public libraries in the state are now offering this service to patrons

4. Treasurer’s Report

- Gary met with Amber to get new system regarding warrants in place. Gary will be signing warrants. Sharon will scan the warrant to Gary and he will then sign and drop off at Town Hall.
- Sharon will produce this report for us each month before our meeting.
- Gary will work with Amber to figure out petty cash.
- Gary is going to figure out the “checkbook” that is at Town Hall

5. Old Business

- a. Ad Hoc Building Committee update & next steps

6. New Business

- Add timeframes to future agendas
- How do we charge or not charge for community room use? Review current policy and update.

7. Executive Session, if necessary: Paula moved group into Executive Session at 8:10.

A public body may only enter into executive session upon a majority vote on a motion made in an open meeting that indicates the reason for going into executive session.¹

¹ The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that “premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage” prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The

Paula moved group out of Executive Session at 8:30

- 8. Confirm date of next meeting: May 22nd**
- 9. Adjourn: Meeting was adjourned at 8:32**

appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. <https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>