

Georgia Public Library  
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*Library Trustees*  
*Paula Ralston, Chair*  
*Ben Ebert, Vice Chair*  
*Cindy Rutkowski, Secretary*  
*Gary Deziel, Treasurer*  
*Margo Coy, Member at Large*

Trustee Meeting Approved Minutes  
May 20, 2019 6:30 - 8:00 pm  
Location: Georgia Public Library

Attending: Margo Coy, Ben Ebert, Heather Grim, Roger Langevin, Paula Ralston, Tom Reynolds, Tolitha Rocque, Cindy Rutkowski

Excused: Gary Deziel

Paula called the meeting to order at 6:30 p.m.

1. There were no additions or deletions to the posted agenda.
2. Ben made a motion to accept the April 15th minutes and Margo seconded. Ben made a motion to accept the April 30th minutes and Cindy seconded.
3. Tom Reynolds made a statement to the Board, was thanked by Paula and then he left.
4. Friends of the Library Tolitha Rocque and Heather Grimm were invited to the table.\*Margo made a motion to go into executive session and Cindy seconded. Bridget and Roger were excused. Paula brought the meeting out of executive session at 7:00 p.m. and Bridget rejoined the group. A discussion took place about what the Friends would like to do and what the Board would like help with from the Friends. A special meeting will take place in the future to decide on some specific activities. Tolitha and Heather then left the meeting.
5. Treasurer's report - Gary was not able to attend the meeting but reported to Paula that the budget is where it should be for one third into the year.
6. Library Director's report - the old voicemail for the previous director is still on the library answering machine and can't be changed as Comcast has control over it and doesn't know how to fix it. Bridget will post about this on the library website and will let patrons know that voicemails are checked every 30 minutes. Only 782 more items need barcoding for KOHA. Yay Bridget! She is testing random data on the server to make sure data has been entered correctly. The Go Live date is June 3rd. All patrons will need to get new library cards. The summer reading program is "Universe of Stories". Children will get a star for every book they read and Bridget will do a drawing for 10 beanie babies every week. There will be an adult bingo program with a

prize. There will be 3 presentations including Back Pack theater and the Southern Vermont History Museum with live animals.

7. A small number of people met for an Ad Hoc Building Committee meeting. An RFP will be written in October by VISCC to recruit a firm to begin the design and build ADA plans in January or February 2020.

8. Lara Keenan (VT Dept of Libraries) who will do an educational session about library trustee responsibilities and duties on either June 17 or July 22.

9. Flowers will be planted outside the library in early June.

10. Concerns for selectboard: None.

11. The next board meeting is scheduled for June 12th from 6:30 to 8 at the Georgia Public Library.

12. Ben moved that the meeting be adjourned and Cindy seconded. The meeting was adjourned at 8:03 p.m.

\*The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that “premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage” prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety.

<https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>