

Georgia Public Library  
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*Library Trustees*  
*Paula Ralston, Chair*  
*Ben Ebert, Vice Chair*  
*Cindy Rutkowski, Secretary*  
*Gary Deziel, Treasurer*  
*Margo Coy, Member at Large*

Library Trustee Meeting Minutes  
June 17, 2019  
6:30 - 8 pm  
Location: Georgia Public Library

Attending: Margo Coy, Gary Deziel, Ben Ebert, Paula Ralston, Cindy Rutkowski

Paula called the meeting to order at 6:32 p.m.

1. Paula asked if anyone wanted to add or remove anything from the agenda. Paula asked for a motion to add amending the minutes from April 15th. Gary made the motion and Ben seconded, all approved. Paula asked for a motion to add a review and approval of the June 12th minutes. Ben made the motion, Cindy seconded and all approved.
2. Gary made a motion to amend the April 15th minutes and Ben seconded, all approved.
3. Margo made a motion to accept the May 20th meeting minutes as amended and Ben seconded, all approved.
4. Public appearances: None
5. Treasurer's report - Gary said that expenditures equal the amount budgeted so far.
6. Library Director's report - Bridget reported that KOHA is underway and that about 200 patrons have gotten new library cards. The library is offering informational sessions for patrons as noted in the new brochure and on the website, more is to come. The use of the courier service has increased. Bridget and Sara have created a calendar for the summer reading program - back pack theater, movies, loony lunar phases, jump to jupiter, making big dipper clocks and galaxy pinwheels, Apollo live screening, straw and balloon rockets, etc., also an adult bingo to keep track of books read to win prizes. The new electrical panel has been installed. Bridget will be working on job descriptions this summer.
7. Committee reports - none
8. Old business - Lara Keenan, Consultant from the VT DEpt. of libraries will be providing an educational session about library trustee responsibilities and duties on July 22, 2019.
9. New business - The minutes of June 12 were reviewed and amended to note that the resolution can be viewed as a separate document on the town website. Ben made a motion to accept the minutes as amended and Margo seconded, all approved.

10. Other business - Margo asked if the new dimmers were installed yet and Bridget asked when the ceiling tiles would be replaced. Paula will follow up. Bridget said that a new phone is needed, Gary will follow up.

11. Executive session - none

12. Public comments - none.

13. Concerns for the selectboard - Dimmers and ceiling tile installation.

14. Date of next meeting: July 22nd at 6:30 p.m. with Lara Keenan, this will not be a regular meeting but an educational session about library trustee responsibilities and duties. The next regular trustee meeting will be on August 19th at 6:30 p.m. at the Georgia Public Library.

15. Margo moved that the meeting be adjourned and Ben seconded, all approved. The meeting was adjourned at 7:30 p.m.

\*The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that “premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage” prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety.

<https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>