

Georgia Public Library
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Library Trustees
Paula Ralston, Chair
Ben Ebert, Vice Chair
Cindy Rutkowski, Secretary
Gary Deziel, Treasurer
Margo Coy, Member at Large

Georgia Public Library Trustee Special Meeting Minutes
September 21, 2020, 6:00 - 8:00 pm
Location: via Zoom

Attendees: Bridget Stone-Allard, Margo Coy, Gary Deziel Ben Ebert, Paula Ralston, Cindy Rutkowski

Guests: Mindy Grange (Friends of the Library)

Paula called the meeting to order at 6:04 p.m.

1. Additions or deletions of agenda items - none
2. Review of August 17th minutes - Ben moved that the 8/17 minutes be approved as written, Margo seconded, all approved.
3. Public appearances: Mindy Grange, Friends of the Library, gave an update on the group's progress. The new group is all set as a non-profit by the IRS and can now open a bank account but will need by-laws before the account is opened. Jessica Fike and Mindy are looking to recruit a few more people. They discussed some ideas for remote activities for fundraising such as "buy a star on our tree" at Christmas time. Mindy then left the Zoom meeting.
4. Treasurer's Report: Budget is on track, nothing outstanding. Gary said that we have \$410 in revenue that we might be able to use to pay our bill from Phoenix books. Gary and Bridget met with Amber to discuss the FY2021 budget, the Town will need a draft next month. We need to think about staffing as it has and will continue to be time consuming to keep up with all the cleaning.
5. Library Director's Report: Bridget reviewed how curbside pick was going and said that it is going well but is quiet as well as the window walk up. Patrons are checking out larger numbers of books at a time now. The lending library (with other VT libraries) is going well. A discussion took place about how to implement appointments as the computers are close to the stacks without enough social distancing space. Appointments will be limited to 30 minutes for up to 3 patrons and cleaning will take place in between. The historical section hasn't been opened as materials can't be taken out. A 30 minute appointment wouldn't be long enough for research and cleaning those materials is inadvisable. Appointments will be restricted to those over 8 years of age and those under 14 need to be accompanied by an adult. Picture books can only be taken out curbside or by the window walk up. Appointments will begin on Monday, September 28th. Bridget plans to purchase some Haba wall manipulation wooden toys with some of the remaining budget.
6. Committee Reports: None
7. Old (unfinished): Paula has contacted Susannah Brown about the land we would like to purchase for the ADA project. Susannah will discuss the selectboard proposed dollar amount with her husband and get back to us. Paula will do a draft on items to add to our calendar for the October meeting. She will include how we plan for endowments, a fun project with the Friends, spring cleaning and a virtual book discussion group. Paula

and Bridget will look at the evaluations used to make them less complicated. Bridget said the Town has a new one.

8. New Business: We need to think about what we will do with window service for the winter. We may have to go to curbside and appointments only.
9. Executive Session: Margo moved that we go into executive session to discuss contracts and labor relations agreements. Ben seconded and all approved. Paula brought us out of the session at 7:38 p.m.
11. Concerns for select board: Paula will contact the board about her discussions with Susannah about the ADA property line adjustment.
12. Public comment: None
14. Date of next meeting: October 19, 2020 at 6 p.m..
15. Meeting was adjourned at 7:41 p.m.